



PORTAGE COUNTY

MEETING MINUTES

LOCAL EMERGENCY PLANNING COMMITTEE

LAW ENFORCEMENT CENTER
TRAINING ROOM
1500 STRONGS AVE
STEVENS POINT, WI 54481

Thursday, February 6, 2025

8:30 AM

Join on your computer, mobile app or room device

[Join the meeting now](#)

Meeting ID: 298 503 902 991

Passcode: b76WK2hC

Dial in by phone

[+1 872-242-7813,,94112717#](#) United States, Chicago

Phone conference ID: 941 127 17#

CALL TO ORDER

The Local Emergency Planning Committee meeting was called to order at 8:30 am.

Members Present:

Attending In-Person: David Lutz, Don Jankowski, Justin Malin, Gary Garske, Barbera Muckler Poirier, Emma Baumhofer, Brian Lepper, JB Moody

Attending Online: John Pavelski, Corinna Neeb, David Jimenez, Leigh Ann Trzinski

Members Absent: Kenneth Glazer (Excused), Sally McGinty (Excused), Joe Nagel (Excused), Kenneth Collins, Mark Deaver, Jacob Greeley, Jason Meidl, Andrea Krantz, Stephanie Duxbury-Weir, Kristopher Falasco, Brandi Makuski, Nick Proulx

Others Attending:

Attending In-Person: Robert Weinert, Kasia Norgaard, Anrhony Luchini, Scott Janz, Joe Brieno, Steve Olson

Attending Online:

CORRESPONDENCE

None

PRESENTATIONS

None

REPORTS

1. Emergency Coordinator's Report

- Training and Exercises
- Outreach and Initiatives
- TIER II Reports - HAZMAT Inventory

EM Coordinator Bob Weinert:

- Training and Exercises:
 - Requested two Incident Command System (ICS) courses to be held in Stevens Point, however the State denied both
- Outreach and Initiatives:
 - Deputy EM Coordinator has resigned recently - recruiting to fill that position
- TIER II Reports:
 - Received 18 TIER II notices with updates

2. Emergency Release and Spill Report

EM Coordinator Bob Weinert:

- A 20-gallon gasoline spill at Kwik Trip on Church Street in Stevens Point

3. Portage County Hazardous Materials Team Report

- Staffing, Operations, and Activities

Deputy Fire Chief Anthony Luchini:

- HAZMAT Team has been receiving phone calls regarding dead birds and at this time they are not responding to those calls - DNR and Public Health handle them

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

4. LEPC Minutes 11.07.2024

A motion was made by Brian Lepper, seconded by JB Moody, to approve the LEPC meeting minutes for November 7, 2024. Motion carried by voice vote, with no negative votes.

DISCUSSION ONLY

5. Hazmat Countywide Strategic Plan

- Update on Plan Status and Changes

EM Coordinator Bob Weinert:

- Yearly update will occur later in the year

DISCUSSION/POSSIBLE ACTION

6. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

7. Discussion/Possible Action Re: Review and Approval of Hazardous Materials Response Claims

EM Coordinator Bob Weinert:

- No Hazardous Materials Response Claims at this time

8. Discussion/Possible Action Re: Review and Approval of Off-Site Plans

EM Coordinator Bob Weinert:

- No Off-Site Plans for approval at this time

9. Discussion/Possible Action Re: Grant Updates and Approval of Intent

- Wisconsin Emergency Planning Community Right to Know Act (EPCRA) Grant
- Wisconsin Computer Hazmat Response Equipment (CHREG) Grant

- Hazardous Materials Emergency Preparedness (HMEP) Grant

EM Coordinator Bob Weinert:

- EPCRA Grant: 2024 reporting was completed and submitted
- CHREG Grant: the new grant will not be available until early summer
- HMEP Grant: no grant available at this time

NEXT MEETING DATE May 1, 2025 at 8:30am

ADJOURNMENT

A motion was made by Don Jankowski, seconded by JB Moody, to adjourn. Motion carried by voice vote.
Meeting adjourned at 8:41am.