



PORTAGE COUNTY

MEETING MINUTES

PORTAGE COUNTY LEC
TRAINING ROOM
1500 STRONGS AVENUE
STEVENS POINT, WI 54481

PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

Wednesday, April 23, 2025

8:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 545 226 387, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 8:00 AM

Members Present: Don Jankowski, Stan Potocki, David Medin, Shaun Przybylski

Attending In-Person: Don Jankowski, Stan Potocki, David Medin, Shaun Przybylski

Attending Online:

Members Excused:

Members Absent: Barry Jacowski

Others Attending:

Sheriff Mike Lukas, Sheriff's Office

Chief Deputy Ben Beaudoin, Sheriff's Office

Captain Josh Ostrowski, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Stephanie Laug, Sheriff's Office

Lt. Jason Meidl, Sheriff's Office

Robert Weinert, EM

Tanner Arnold, EM

Andrea Krantz, EMS

Heather Schultz, Medical Examiner

Cass Cousins, District Attorney

John Pavelski, County Executive

Joseph Gemza, Stevens Point Fire Department/EMS

Anthony Luchini, Plover Fire Department/EMS (Remote)

Whitney Sinclair, Medical Director (Remote)

CORRESPONDENCE

1. EMS Provider Monthly Activity Reports
2. Medical Director's Report

PRESENTATIONS

3. Portage County Sheriff's Office Awards

No Awards. EM Coordinator Bob Weinert introduced the new Deputy EM Coordinator Tanner Arnold.

VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

4. Sheriff

5. Emergency Medical Services

6. Medical Examiner

7. District Attorney

ACTIVITY REPORTS

8. Emergency Management Activities

- Plan Updates
- Operations and Exercises
- Meetings, Conferences, and Trainings
- Office Activities

EM Coordinator Bob Weinert:

- Plan Updates - Mitigation Plan
 - Meeting with some of the County Departments to solidify their mitigation projects
 - A few towns/villages have completed their plans, few are still working on completing their plans
 - Dulce Printing is working on the emergency response flip charts
 - Deputy EM Coordinator is getting familiar with the chemical facilities off-site response plans
- Operations and Exercises
 - On April 10, 2025 tornado sheltering exercise was conducted for the county departments
 - Emergency Management has been in communication with the Whiting Dam operator regarding the damage to one of their "stoplogs" that needed to be replaced - this required the water levels to be dropped
- Meetings, Conferences, and Trainings
 - The EM staff gave a presentation hosted by the Central Wisconsin Electric Coop to the area town chairs on disaster preparation and response
 - Deputy EM Coordinator has been meeting with the Local Emergency Planning Committee (LEPC) leadership in preparation for the upcoming May meeting
 - Will be attending the Portage County Fire Chief's Meeting on April 24, 2025
- Office Activities
 - Working on orientation and training of the new Deputy EM Coordinator

9. Emergency Medical Services Activities

- Grant Applications and Reporting
- Meetings, Trainings, Operations, and Activities

EMS Coordinator Andrea Krantz:

- Working with the Finance Department on processing the Medicare Supplement Payments for 2023
- Portage County Safety Fair will take place on May 17, 2025, 10am-2pm at Mark Motors in Plover
- National EMS Week is May 18-24, 2025

10. Jail Activities

- Staffing, Operations, and Activities

Sheriff Mike Lukas:

- One resignation in the jail that has already been filled
- Working on filling the eligibility list
- Captain Leach has been involved in the new building meetings

11. Operations Activities

- Patrol - Staffing, Operations, and Activities
- Communication Center - Staffing, Operations, and Activities

Captain Josh Ostrowski:

- Patrol:
 - One deputy completed field training and started on solo patrol
 - One newer deputy is in final stages of training and is doing well
 - Promotional process for detective positions will be completed on April 30, 2025
- Communication Center:
 - One new Communication Technician is in training and is doing well
 - Additional interviews for the open positions will be conducted on May 1, 2025

12. Administrative Activities

- Staffing, Operations, and Activities
- Past and Upcoming Events

Sheriff Mike Lukas:

- April 13-19, 2025 was National Public Safety Telecommunicators Week
- April 23, 2025 - Administrative Professionals Day
- Law Enforcement and Corrections Officers weeks are coming up in May
- New Deputy will be sworn in on Monday, April 28, 2025
- August 4, 2025 - final open Deputy position will be filled
- Had one termination in the Communications Center
- May 1, 2025 - Lt. Dustin Kitzman will be awarded by the Wisconsin Association of Homicide Investigators for the Janet Raasch case
- May 3, 2025 - Deputy Elliot Schmoll will be recognized with a valor award by the Wisconsin Professional Police Association for his role in the shooting incident in Wisconsin Rapids
- New building project meetings have started, and have been going very well

13. Medical Examiner Activities

- Staffing, Operations, and Activities
- Conferences and Trainings

Medical Examiner Heather Schultz:

- No updates

14. District Attorney Activities

- Staffing, Operations, and Activities

District Attorney Cass Cousins:

- Preparing for an attorney's retirement at the end of the year
- Very busy with case load

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

15. Public Safety/Emergency Management Committee Meeting Minutes March 26, 2025

A motion was made by Stan Potocki, seconded by Shaun Przybylski, to approve the March 26, 2025 Public Safety/Emergency Management Committee Meeting Minutes. Motion carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

16. Discussion/Possible Action Re: Approval of Application for and Acceptance of WVWP Comfort Room Grant

A motion was made by David Medin, seconded by Shaun Przybylski, to approve the Application for and Acceptance of WVWP Comfort Room Grant. Motion carried by voice vote, with no negative votes.

17. Discussion/Possible Action Re: Budget Amendment Transfer Request Due to WVWP Comfort Room Grant

A motion was made by David Medin, seconded by Shaun Przybylski, to approve the Budget Amendment Transfer Request Due to WVWP Comfort Room Grant. Motion carried by voice vote, with no negative votes.

18. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

NEXT MEETING DATE Wednesday, May 28, 2025 at 8:00AM, LEC Training Room

ADJOURNMENT

A motion was made by Shaun Przybylski, seconded by Stan Potocki, to adjourn. Motion carried by voice vote. Meeting adjourned at 8:13am.