



PORTAGE COUNTY

MEETING MINUTES

PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

PORTAGE COUNTY LEC
TRAINING ROOM
1500 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, March 26, 2025

8:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 279 321 599, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 8:00 AM

Members Present: Don Jankowski, Stan Potocki, David Medin, Shaun Przybylski

Attending In-Person: Don Jankowski, Stan Potocki, David Medin, Shaun Przybylski

Attending Online:

Members Excused:

Members Absent: Barry Jacowski

Others Attending:

Sheriff Mike Lukas, Sheriff's Office

Captain Josh Ostrowski, Sheriff's Office

Captain Ronnie Leach, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Stephanie Laug, Sheriff's Office

Lt. Jacob Wills, Sheriff's Office

Robert Weinert, EM

Andrea Krantz, EMS

Cass Cousins, District Attorney

John Pavelski, County Executive

Joseph Gemza, Stevens Point Fire Department/EMS

Anthony Luchini, Plover Fire Department/EMS (Remote)

Adam Meshak, Amherst Fire Department/EMS (Remote)

Whitney Sinclair, Medical Director

CORRESPONDENCE

1. EMS Provider Monthly Activity Reports
2. Medical Director's Report

PRESENTATIONS

3. Portage County Sheriff's Office Awards

None

VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

4. Sheriff
5. Emergency Medical Services

6. Medical Examiner

7. District Attorney

ACTIVITY REPORTS

8. Emergency Management Activities

- Plan Updates
- Operations and Exercises
- Meetings, Conferences, and Trainings
- Office Activities

EM Coordinator Bob Weinert:

- Plan Updates - Mitigation Plan
 - Meeting with some of the County Departments to identify their mitigation projects
 - A few towns/villages are working on completing their plans
- Meetings, Conferences, and Trainings
 - Will be participating in a regional Emergency Management meeting in a couple of weeks
 - Working with various agencies on coordinating Walk Wisconsin
 - April 10, 2025 - tornado sheltering exercise for the county departments
- Office Activities
 - Produced a new employee orientation information packet for the Emergency Management Office
 - Have been printing the WICAM responder cards

9. Emergency Medical Services Activities

- Grant Applications and Reporting
- Meetings, Trainings, Operations, and Activities

EMS Coordinator Andrea Krantz:

- Attended EMS Association Meeting
- Attended Walk Wisconsin Meeting
- Participated in Pulse Point Webinar
- Attended Wisconsin Medicare Supplement Payment Program Training

10. Jail Activities

- Staffing, Operations, and Activities

Captain Ronnie Leach:

- One new Corrections Officer started on March 24, 2025
- One new On-Call Casual Corrections Officer will be starting on April 3, 2025
- Four officers graduated from the Jail Academy
- Jail is currently at full staff

11. Operations Activities

- Patrol - Staffing, Operations, and Activities
- Communication Center - Staffing, Operations, and Activities

Captain Josh Ostrowski:

- Patrol:
 - Two new deputies are about three quarters of the way through their training and are doing well

- The recent promotions created vacancies in the detective bureau, so going through the promotional process for detective positions
- Communication Center:
 - One new Communication Technician is in final stages of training and is doing well
 - One new Communication Technician will be starting on April 7, 2025
 - Communication Technician interviews will be on March 27, 2025
 - Conducted In-Service Training for Operations and Patrol divisions
 - Attended SPASH Career Fair on March 12, 2025

12. Administrative Activities

- Staffing, Operations, and Activities
- Past and Upcoming Events

Sheriff Mike Lukas:

- Portage County Sheriff's Office Special Response Team (SRT) along with Stevens Point/Plover Police Departments, Marathon County Sheriff's Office and Waupaca County Sheriff's Office received the 2025 SWAT Team of the Year Award
- Promotions/Position Changes went into effect on March 20, 2025:
 - Sgt. Dustin Kitzman was promoted to Patrol Lieutenant
 - Detective Kevin Flick and Detective Adam Printz were promoted to Patrol Sergeants
 - Sgt. Rob Hamilton moved to the Court Services Sergeant position
- Four of the Sheriff's Office staff were selected to join the Critical Incident Stress Management (CISM) Team:
 - Corporal Erik Brost
 - Corrections Officer Timothy McKeown
 - Corrections Officer Stephanie Winker
 - Communication Technician Beth Gadow
- Communication Supervisor Penny Oliver retired from the Portage County Sheriff's Office on March 11, 2025 after 36 years of service
- Partnered with TV7 for Crime Stoppers ads
- April 7, 2025 - new Deputy Emergency Management Coordinator, Tanner Arnold, will start
- April 10, 2025 - there will be a tornado drill for all county staff at 1:45pm
- April 4, 2025 - there will be a Veteran Turkey Hunt

13. Medical Examiner Activities

- Staffing, Operations, and Activities
- Conferences and Trainings

14. District Attorney Activities

- Staffing, Operations, and Activities

District Attorney Cass Cousins:

- no updates

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

15. Public Safety/Emergency Management Committee Meeting Minutes February 26, 2025

A motion was made by David Medin, seconded by Shaun Przybylski, to approve the February 26, 2025 Public Safety/Emergency Management Committee Meeting Minutes. Motion carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

16. Discussion/Possible Action Re: Acceptance of Telephonic Cardiopulmonary Resuscitation Grant

A motion was made by Shaun Przybylski, seconded by Stan Potocki, to approve the Acceptance of Telephonic Cardiopulmonary Resuscitation Grant. Motion carried by voice vote, with no negative votes.

17. Discussion/Possible Action Re: Approval of Round 2 FY2025 PSAP Grant Program Application

A motion was made by Stan Potocki, seconded by David Medin, to approve Round 2 FY2025 PSAP Grant Program Application. Motion carried by voice vote, with no negative votes.

18. Discussion/Possible Action Re: Acceptance of Department of Health Services - EMS Funding Assistance Program (FAP) Award

A motion was made by Shaun Przybylski, seconded by David Medin, to approve the Acceptance of Department of Health Services - EMS Funding Assistance Program (FAP) Award. Motion carried by voice vote, with no negative votes.

19. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

NEXT MEETING DATE Wednesday, April 23, 2025 at 8:00AM, LEC Training Room

ADJOURNMENT

A motion was made by Stan Potocki, seconded by Shaun Przybylski, to adjourn. Motion carried by voice vote. Meeting adjourned at 8:23am.