



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, March 3, 2025

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 934 553 896, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke

Attending In-Person: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska

Attending Online: Suzanne Oehlke

Members Excused: None

Members Absent: Amber Garner

Staff Attending: Kim Vagueiro, Director; Katie Gonzalez Martin, Office Supervisor; Craig Sankey, Children and Family Services Manager; Jessica Hake, Community Programs Manager; Gary Garske, Public Health Manager; John Pavelski, County Executive; Julia McKnight, Community Health Nurse-Lead; Stacie Jacobs, Community Health Nurse

PRESENTATIONS

1. Division of Child and Family Services Q4 2024 Statistics - Craig Sankey, Child and Family Services Manager

Craig Sankey, Child and Family Services Manager, presented the Division of Child and Family Services statistics for the fourth quarter of 2024.

2. Measles Updates - Julia McKnight, Community Health Nurse-Lead

Julia McKnight, Community Health Nurse-Lead, presented the measles update.

REPORTS

3. Director's Report

- Health and Human Services Staffing, Operations, and Activities

Director Vagueiro provided the Director's Report.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

4. February 17, 2025 Meeting Minutes

A motion was made by Chris Doubek, seconded by Bev Laska, to Approve the Health and Human Services Board Committee meeting minutes from February 17, 2025. Motion to Approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

5. Discussion/Possible Action Re: Approval of Acceptance of Children's Community Options Program Grant

A motion was made by Julie Morrow, seconded by Suzanne Oehlke, to Approve the acceptance of the Children's Community Options Program grant. Motion to Approve carried by voice vote, with no negative votes.

6. Discussion/Possible Action Re: Budget Amendment Transfer Request for Children's Community Options Program Grant

A motion was made by Chris Doubek, seconded by Dave Medin, to Approve the Budget Amendment Transfer Request for the Children's Community Options Program grant. Motion to Approve carried by voice vote, with no negative votes.

7. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

8. Discussion/Possible Action Re: Approval of Special Meeting Per Diem - Expense Reports (Board-Appointed)

A motion was made by Dave Medin, seconded by Julie Morrow, to Approve the Special Meeting Per Diem - Expense Reports for Bev Laska for the Permanency Planning Committee meeting on February 19, 2025 and for Bob Gifford for the CAP Services Advisory Committee meeting on February 26, 2025. Motion to Approve carried by voice vote, with no negative votes.

BOARD MEMBER REPORTS FROM ATTENDANCE AT APPOINTED COMMITTEE MEETINGS

9. Supervisor Bob Gifford for the CAP Services Advisory Committee Meeting and Woodlands Enhanced Health Services Advisory Committee Meeting

Supervisor Gifford reported on the CAP Services Advisory Committee meeting held on February 26, 2025.

10. Supervisor Suzanne Oehlke for the Comprehensive Community Services (CCS)/Coordinated Services Team (CST) Advisory Committee Meeting and Children's Community Options Programs (CCOP) Advisory Committee Meeting

No reports.

11. Supervisor Jeanne Dodge for the Permanency Planning Committee Meeting

12. Citizen Member Bev Laska for the Permanency Planning Committee Meeting

CLOSED SESSION

13. Enter into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation.

A motion was made by Bob Gifford, seconded by Bev Laska, to enter into Closed Session.
The motion to enter into Closed Session carried by the following vote:

8 Yes: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke
0 No: None
0 Abstain: None

OPEN SESSION

14. Reconvene to Open Session

A motion was made by Bev Laska, seconded by Bob Gifford, to reconvene to Open Session. Motion to reconvene to Open Session carried by voice vote, with no negative votes.

NEXT MEETING DATE

15. March 17, 2025

ADJOURNMENT

Meeting adjourned at 05:28 PM

