



PORTAGE COUNTY

MEETING MINUTES

EXECUTIVE/OPERATIONS COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, February 4, 2025

6:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 626 580 443, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Executive/Operations Committee meeting was called to order at 6:21 PM by Chair Ray Reser.

Members Present: Supervisors Larry Raikowski, Ray Reser, Suzanne Oehlke, Nancy Eggleston, and Vinnie Miresse

Attending In-Person: Supervisors Larry Raikowski, Ray Reser, Suzanne Oehlke, and Nancy Eggleston

Attending Online: Supervisor Vinnie Miresse

Staff Attending: County Clerk Davis, Corporation Counsel Hickethier, County Executive Pavelski, Library Director Johnson, Finance Director Jossie, Human Resources Director Belanger-Tess, and Extension Director Solin

Others Attending: Supervisor Amberle Schwartz and members of the public

REPORTS

1. Vendor Invoice Lists

Vendor invoice lists were presented for review.

2. Corporation Counsel - Staffing, Operations, and Activities

Corporation Counsel Hickethier provided an update of his office.

3. County Clerk - Office Operations and Activities

County Clerk Davis provided an update of her office.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

4. January 14, 2025 Minutes

A motion was made by Supervisor Raikowski, seconded by Supervisor Oehlke, to approve the minutes. Motion to approve carried by voice vote, with no negative votes.

CONFIRMATION OF COUNTY EXECUTIVE REAPPOINTMENT

5. Reappointment of Bev Laska as a Citizen Member to the Health and Human Services Board for a three-year term expiring April 17, 2028.

A motion was made by Supervisor Oehlke, seconded by Supervisor Eggleston, to approve the reappointment. Motion to approve carried by voice vote, with no negative votes.

6. Correcting the End Date of Liz Peterson's Appointment as a Citizen Member to the Portage County Library Board to a term expiring January 31, 2027

A motion was made by Supervisor Raikowski, seconded by Supervisor Oehlke, to approve correcting the end date. Motion to approve carried by voice vote, with no negative votes.

CONFIRMATION OF PORTAGE COUNTY EMERGENCY FIRE WARDENS FOR 2025

7. Confirmation of the following individuals to act as authorized Emergency Fire Wardens for the prevention and suppression of forest fires in Portage County for the 2025 calendar year:

- Town of Alban - Gordy Krogwald
- Town of Almond - Dan Folan
- Town of Amherst - Victor Voss
- Town of Buena Vista - Doug Berry
- Town of Pine Grove - Melissa Mcphearson and Shannon Lafler
- Town of Plover - Mark Deaver
- Town of Sharon - Justin Cornell
- Town of Stockton - Jennifer Zurawski

A motion was made by Supervisor Oehlke, seconded by Supervisor Raikowski, to approve the listed emergency fire wardens for 2025. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

8. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None.

9. Discussion/Possible Action Re: Approval of Special Meeting Attendance Sheets

A motion was made by Supervisor Eggleston, seconded by Supervisor Oehlke, to approve the special meeting attendance sheets. Motion to approve carried by voice vote, with no negative votes.

10. Discussion/Possible Action Re: Special Meeting Attendance Reports and Alternative Options

The Executive/Operations Committee discussed special meeting attendance reports and alternative options.

11. Discussion/Possible Action Re: New Portage County Logo

The Executive/Operations Committee discussed a new Portage County logo.

12. Discussion/Possible Action Re: Adding County Board Role to the portage County Code of Ordinances, Chapter 3 - Administration of County Government Section 3.1

The Executive/Operations Committee requested Corporation Counsel to draft a resolution incorporating language from the Wisconsin Counties Association sample County Board Role.

13. Discussion/Possible Action Re: Review of Executive/Operations Committee Role with the County Board Strategic Plan

The Executive/Operations Committee discussed their role with the County Board strategic plan.

NEXT MEETING DATE March 5, 2025 @ 5:00 PM

ADJOURNMENT

Chair Reser adjourned the meeting at 6:47 PM.