



PORTAGE COUNTY

MEETING MINUTES

BOARD OF ADJUSTMENT

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, May 28, 2024

2:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 266 648 560 , then press #

To attend this meeting by video: [Join the meeting now](#)

The Board of adjustment will conduct an on-site of the Petitioner's premises prior to the meeting on Tuesday, May 28, 2024, leaving the Annex approximately 1:15 pm.

CALL TO ORDER

ROLL CALL

The Board of Adjustment meeting was called to order at 02:00 PM

Members Present: James Garbe, James Hopp, Dennis Meis, Brandon Taylor, Rick Duerr, Paul Cieslewicz

Attending In-Person: James Garbe, James Hopp, Dennis Meis, Brandon Taylor, Rick Duerr, Paul Cieslewicz

Attending Online:

Members Excused: Jason Pingel

Members Absent:

Staff Attending: Tim Reed, Chris Mrdutt, Gayle Stewart

Others Attending: John Jazdzewski, Jeremy Leck, Tom Altmann, Wally Zywicki, Valerie Kubisiak, Len Jazdzewski

PLEDGE ALLEGIANCE TO THE FLAG

CORRESPONDENCE

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

DISCUSSION/POSSIBLE ACTION

1. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

Request for special meeting attendance

Approval of attendance of special meetings

Special meeting attendance reports

No requests; no approvals; no reports.

PUBLIC HEARING

2. Petition No. PET-2024-009, St. Batholomew Parish, Owners, Jermey Leck (Altmann Construction Co.), Agent, for property located at 2493 County Road M, being part of the NE¼ of the NE¼ & NW¼ of the NW¼, Section 28, T24, R7E, Parcel #012-24-0728-05.05, located in the Town of Carson, wherein a Variance is requested from the provisions of Portage County Zoning Ordinance section 7.1.6.(6)(a)(2)(b) to construct a church addition 7 feet within the required setback from County Road M, in the A4 General Agricultural Zoning District.

PET-2024-009, St. Batholomew Parish, Owners, Jerney Leck (Altmann Construction Co.), Agent, for property located at 2493 County Road M, being part of the NE¼ of the NE¼ & NW¼ of the NW¼, Section 28, T24, R7E, Parcel #012-24-0728-05.05, located in the Town of Carson, wherein a Variance is requested from the provisions of Portage County Zoning Ordinance section 7.1.6.(6)(a)(2)(b) to construct a church addition 7 feet within the required setback from County Road M, in the A4 General Agricultural Zoning District.

Mrdutt explained the request for a variance is to provide handicap access, bathroom and meeting space, and add handicap parking.

Jeremy Leck and Tom Altmann, Altmann Construction, were sworn in and explained the request. They reiterated the changes to be made and said an elevator will also be added. One reason for the variance request is to avoid having to relocate various electrical wiring and septic related pipes. This will also allow handicap parking close to the building as opposed to across the road, as well as allowing for better access for caskets and funerals. Two building renderings were displayed and used to explain the location of the changes.

Discussion amongst the Committee, Mrdutt, Leck, and Altmann. Mrdutt explained the setbacks are measured to the foundation and there is an allowance for up to 30" for an overhang into the setback. Mrdutt also explained any new additions must meet setbacks.

Garbe asked if any members of the public wanted to speak on this matter. Wally Zywicki was sworn in and said he has been working on this project for many years. He gave a history of the church property and noted the different church addition options attempted over the years. Discussion; the following was noted:

Hopp asked about bathrooms; it was noted there are only two and they are located in the basement.

Garbe referenced the sloped driveway noted in the rendering; it was noted this meet handicap access.

Taylor asked about stormwater; Leck said they will tie into the existing drain-tile

It was noted there were no other members of the public, in person or on-line, wanting to speak on this matter. Mrdutt noted there is correspondence from the Portage County Highway Department included in the packet.

Garbe closed testimony and opened deliberations. Mrdutt read the Variance Standards. The following was noted:

Taylor said there is a significant hardship as outlined in the packet.

Meis agreed adding the addition will encroach less onto County Road M.

Garbe said they are putting on a small addition into an area that has a lot of stuff already.

Garbe closed deliberations and asked for a motion to approve, deny, or postpone the request.

Motion by Hopp to approve the request for a variance with no conditions. Motion to approve seconded by Duerr. Discussion regarding adding conditions as suggested by staff in the memo. Motion and second withdrawn.

A motion was made by Dennis Meis, seconded by Brandon Taylor, to Approve the request for a variance, with the following conditions:

1. Obtain a Portage County Zoning and Stormwater/Erosion Control Permit for all structures and impervious surfaces.
2. All exterior lighting on structures must be downcast and directed away from neighboring residences.
3. The proposed addition cannot encroach more than 7 feet into the County Road M setback.

The motion to Approve Passed by the following vote:

5 Yes: James Garbe, James Hopp, Dennis Meis, Brandon Taylor, Rick Duerr

0 No: None

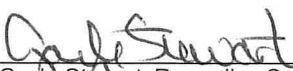
0 Abstain: None

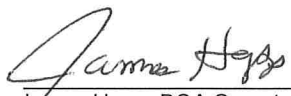
NEXT MEETING DATE

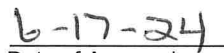
June 17, 2024 @ 4:00 pm.

ADJOURNMENT

A motion was made by James Hopp, seconded by Brandon Taylor, to adjourn. Motion carried by voice vote.
Meeting adjourned at 02:35 PM


Gayle Stewart, Recording Secretary


James Hopp, BOA Secretary


Date of Approval