



PORTAGE COUNTY

MEETING MINUTES

PORTAGE COUNTY LEC
TRAINING ROOM
1500 STRONGS AVENUE
STEVENS POINT, WI 54481

PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

Wednesday, January 22, 2025

8:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 682 442 06, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 8:00 AM

Members Present: Don Jankowski, Stan Potocki, Barry Jacowski, David Medin, Shaun Przybylski

Attending In-Person: Don Jankowski, Stan Potocki, Barry Jacowski, David Medin, Shaun Przybylski

Attending Online:

Members Excused:

Members Absent:

Others Attending:

Chief Deputy Ben Beaudoin, Sheriff's Office

Captain Josh Ostrowski, Sheriff's Office

Captain Ronnie Leach, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Stephanie Laug, Sheriff's Office

Steven Brown, Sheriff's Office

Robert Weinert, EM

Andrea Krantz, EMS

Heather Schultz, Medical Examiner

Cass Cousins, District Attorney

Joseph Gemza, Stevens Point Fire Department/EMS

Jennifer Jossie, Finance Director (Remote)

Anthony Luchini, Plover Fire Department/EMS (Remote)

Dr. Michael Clark, Medical Director (Remote)

CORRESPONDENCE

1. EMS Provider Monthly Activity Reports
2. Medical Director's Report

PRESENTATIONS

3. Portage County Sheriff's Office Awards

None

VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

4. Sheriff
5. Emergency Management

6. Emergency Medical Services
7. Medical Examiner
8. District Attorney

ACTIVITY REPORTS

9. Emergency Management Activities
 - Plan Updates
 - Operations and Exercises
 - Meetings, Conferences, and Trainings
 - Office Activities

EM Coordinator Bob Weinert:

- Plan Updates - Mitigation Plan
 - Received several plans, still waiting on a few
 - Working with the County Departments to identify their projects
- Operations and Exercises
 - Working on the readiness of the alternate Emergency Operations Center (EOC) at the Highway Department
 - Monitoring the cold temperatures
- Meetings, Conferences, and Trainings
 - Participated in the Regional Emergency Management Meeting - main topic: grant reporting
 - Meetings with the municipalities
 - Met with the leadership of Marshfield Medical Center
 - Will be attending the County Fire Chiefs Association meeting on January 23, 2025
 - Two Incident Command System (ICS) Courses were denied by the State
- Office Activities
 - Compiling documentation for the Emergency Planning and Community Right-to-Know Act (EPCRA) Grant
 - Looking for an experienced candidate to fill the Deputy Emergency Management Coordinator vacancy

10. Emergency Medical Services Activities

- Grant Applications and Reporting
- Meetings, Trainings, Operations, and Activities

EMS Coordinator Andrea Krantz:

- Grant Applications and Reporting:
 - Funding Assistance Program (FAP) Grant: still have not heard from the State
 - 2024 Emergency Medical Responder (EMR) Grant: payments are being sent out to the EMR Groups
- Meetings, Training, Operations, and Activities
 - One of the ambulances was damaged in an accident and is unusable. An older ambulance is being used as a replacement
 - Signed 1-year contract for EMS surveys on ambulance services
 - Testing adding a survey QR code on ambulance invoices

11. Jail Activities

- Staffing, Operations, and Activities

Captain Ronnie Leach:

- One female Correction Officer vacancy - conducting background checks
- All new staff has completed their training

- Starting next month four newer officers will be attending Jail Academy

12. Operations Activities

- Patrol - Staffing, Operations, and Activities
- Communication Center - Staffing, Operations, and Activities

Captain Josh Ostrowski:

- Patrol:
 - Two new Patrol Deputies are in training and are doing well
- Communication Center:
 - One new Communication Technicians is in training and is doing well
 - One new Communication Technician resigned
 - Interviews for additional vacancies in the Communication Center were conducted on 01/21/2025

13. Administrative Activities

- Staffing, Operations, and Activities
- Past and Upcoming Events

Captain Josh Ostrowski on behalf of Sheriff Mike Lukas:

- Coffee with a Cop on January 23, 2025 at Plover Cafe
- Upcoming Portage County Sheriff's Office Retirements:
 - Lt. Steven Brown - February 2025
 - Communications Supervisor Penny Oliver - March 2025

14. Medical Examiner Activities

- Staffing, Operations, and Activities
- Conferences and Trainings

Medical Examiner Heather Schultz:

- Will be attending WI Coroners and Medical Examiners Association Conference
- Forensic Science Center build is progressing

15. District Attorney Activities

- Staffing, Operations, and Activities

District Attorney Cass Cousins:

- Applied for and were approved for a grant to update the Victim Comfort Room

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

16. Public Safety/Emergency Management Committee Meeting Minutes December 18, 2024

A motion was made by Stan Potocki, seconded by Barry Jacowski, to approve the December 18, 2024 Public Safety/Emergency Management Committee Meeting Minutes. Motion carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

17. Discussion and Possible Action Re: Approval of Application for and Acceptance of WVWP Comfort Room Grant

A motion was made by Barry Jacowski, seconded by Shaun Przybylski, to approve the Application for and Acceptance of WVWP Comfort Room Grant. Motion carried by voice vote, with no negative votes.

18. Discussion and Possible Action Re: Budget Amendment Transfer Request Due to WCWP Comfort Room Grant

A motion was made by David Medin, seconded by Barry Jacowski, to approve the Budget Amendment Transfer Request Due to WVWP Comfort Room Grant. Motion carried by voice vote, with no negative votes.

19. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

NEXT MEETING DATE Wednesday, February 26, 2025 at 8:00AM, LEC Training Room

ADJOURNMENT

A motion was made by Stan Potocki, seconded by Barry Jacowski, to adjourn. Motion carried by voice vote.
Meeting adjourned at 8:25am.