



# PORTAGE COUNTY

## MEETING MINUTES

### HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX  
CONFERENCE ROOMS 1 & 2  
1462 STRONGS AVENUE  
STEVENS POINT, WI 54481

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Thursday, January 2, 2025

5:00 PM

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#### REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 353 258 015, then press #

To attend this meeting by video: [Join the meeting now](#)

#### CALL TO ORDER

The Human Resources Committee meeting was called to order by M. Jacowski at 05:00 PM

Members Present: Larry Raikowski, Matt Jacowski, Chris Doubek, Suzanne Oehlke, Janell Wehr

Staff: L. Belanger Tess, C. Wojchik (web)

Others: J. Pavelski

#### CORRESPONDENCE

1.
  - EAP Flyer - January 2025
  - Wellness Newsletter - January 2025

#### REPORTS

2.
  - Vendor Invoice List - November 2024
  - Consumer Price Index - November 2024
  - Recruitment Update - 12/30/24
  - Quarterly Reports
    - Employees Hired with Negotiated Wage and/or Vacation
    - Human Resources Department Budgets
      - Human Resources Department
      - Employee Benefits
      - Health Insurance
  - Directors Report

#### PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

None

#### APPROVAL OF MINUTES

3. December 5, 2024

A motion was made by J. Wehr, seconded by S. Oehlke, to approve the minutes from December 5, 2024. Motion to approve carried by voice vote, with no negative votes.

#### DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None

5. Discussion and Possible Action re: Expressing Appreciation to Those Employees Who Retired from Portage County in 2024

A motion was made by L. Raikowski, seconded by C. Doubek, to approve expressing appreciation to those employees who retired from Portage County in 2024. Motion to approve carried by voice vote, with no negative votes.

**NEXT MEETING DATE**

6. Thursday, February 6, 2025 at 4:00 p.m.

**ADJOURNMENT**

Motion by C. Doubek, second J. Wehr, all ayes to adjourn. Meeting was adjourned at 5:11 p.m.