



PORTAGE COUNTY

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING AGENDA

SPACE AND PROPERTIES COMMITTEE

Tuesday, February 4, 2025

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 922 023 509, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

CORRESPONDENCE There is no correspondence at this time.

PRESENTATIONS

1. Bruce Omtvedt and Luis Pitarque, Dewberry Architects, Inc. - Final Entire Courthouse Remodel Project Update and Derek Burdick, J.H. Findorff & Sons Inc. - Evaluation of Possible Remodel of the Entire Courthouse Building
2. Chris Schultz, Procurement Director, and Todd Neuenfeldt, Facilities Management Director - Update on Facilities Master Plan including the Jail and Law Enforcement Center Project

REPORTS

3. Vendor Invoice list dated 11-30-24
4. Vendor Invoice list dated 12-31-24
5. Directors Report -
 - Update on the Ruth Gilfry Building
 - Facilities Management Staffing, Operations, and Activities

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

6. December 3, 2024 Joint Health Care Center and Space and Properties Minutes
7. December 3, 2024 Space and Properties Minutes

DISCUSSION/POSSIBLE ACTION

8. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

9. Discussion and Possible Action: Tasking the Purchasing Director and Appropriate Staff to Perform Work Developing the Project Contract Documents below with TEGRA, Dewberry, and Findorff to Consider for future Committee Agendas and/or Action as Appropriate
- a. TEGRA-Statement of Work to develop Dewberry Contract and work with us through the Schematic Design phase of the Jail and Law Enforcement Center and Courthouse Remodel Projects
 - b. Dewberry Contract for the Architect work through and including the Schematic Design of the Jail and Law Enforcement Center and Courthouse Remodel Projects
 - c. J.H. Findorff & Sons Inc. - Amendment of the Current Contract to perform Cost Estimating after completion of Schematic Design for the Jail and Law Enforcement Center and Courthouse Remodel Projects
 - d. Finance Director to establish a Funding Plan for work performed by the above Contractors for the Jail and Law Enforcement Center and Courthouse Remodel Projects

NEXT MEETING DATE March 4, 2025 at 3:30 p.m. in Annex conference room 1 and 2.

ADJOURNMENT

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: Remote comment by the public during the meeting will be at the discretion of the Chair.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.