



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, December 5, 2024

4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 565 171 731, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Human Resources Committee meeting was called to order by M. Jacowski at 4:00 PM

Members Present: Larry Raikowski, Matt Jacowski, Chris Doubek, Janell Wehr, Suzanne Oehlke

Staff Attending: L. Belanger Tess, C. Wojchik

Others Attending: M. Lukas, J. Wills (web), K. Vagueiro, J. Pavelski, N. Check, T. Neuenfeldt (web)

CORRESPONDENCE

1.
 - EAP Flyer - December
 - Wellness Newsletter - December

REPORTS

2.
 - Consumer Price Index - October 2024
 - Health Plan Financial Performance Analysis-Executive Overview - October 2024
 - Recruitment Update - 12/02/2024
 - Director's Report
 - 2025 Wellness Incentive Program - Lark Diabetes Program - increased to 75 points
 - Texas Court Blocks Fair Labor Standards Act (FLSA) Rule Changes

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

3. November 7, 2024

A motion was made by L. Raikowski, seconded by S. Oehlke, to approve the minutes from November 7, 2024. Motion to approve carried by voice vote, no negative votes

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings

- Special meeting attendance reports

None

5. 2024 Employee Years of Service Recognition

6. Discussion and Possible Action: Portage County and Employee Commercial Driver's License Agreement - Highway Department

A motion was made by C. Doubek, seconded by J. Wehr, approving the Portage County and Employee Commercial Driver's License Agreement - Highway Department. Motion to approve carried by voice vote, with no negative votes.

7. Discussion and Possible Action re: Authorizing Fringe Benefit Adjustments, for the Remainder of the Sheriff's 2023-2026 Term of Office, in Consideration of Compression of Salary Between the Sheriff and the Chief Deputy

A motion was made by S. Oehlke, seconded by J. Wehr, approving the resolution Authorizing Fringe Benefit Adjustments, for the Remainder of the Sheriff's 2023 - 2026 Term of Office, in Consideration of Compression of Salary Between the Sheriff and the Chief Deputy. Motion to approve carried by voice vote, with no negative votes.

8. Discussion and Possible Action re: Authorization Under Portage County Code of Ordinances Section 3.11.5 (2), Procedure - Limited Term Employees, to Authorize an Additional 1040 Hours for the Health Care Center Finance Manager LTE Position

A motion was made by C. Doubek, seconded by J. Wehr, approving the authorization under Portage County Code of Ordinances Section 3.11.5 (2), Procedure- Limited Term Employees, to authorize an additional 1040 hours for the Health Care Center Finance Manager LTE position. Motion to approve carried by voice vote, with no negative votes.

9. Discussion and Possible re: Update Step Up Pay Schedule to include Food Service Workers Stepping Up to Lead Cook at the Aging and Disability Resource Center (ADRC)

A motion was made by L. Raikowski, seconded by S. Oehlke, approving the update to the Step Up Pay Schedule to include Food Service Workers stepping up to Lead Cook at the Aging and Disability Resource Center (ADRC). Motion to approve carried by voice vote, with no negative votes.

10. Discussion and Possible Action re: Budget Amendment Transfer Request - Health Insurance budget

A motion was made by J. Wehr, seconded by C. Doubek, approving the budget amendment transfer request - health insurance budget. Motion to approve carried by voice vote, with no negative votes.

11. Discussion and Possible Action re: Ratification of the Collective Bargaining Agreement for Portage County and Portage County Deputy Sheriff's Association, WPPA, for the Period of January 1, 2025 through December 31, 2026

A motion was made by C. Doubek, seconded by S. Oehlke, approving the ratification of the Collective Bargaining Agreement for Portage County and Portage County Deputy Sheriff's Association, WPPA, for the period of January 1, 2025 through December 31, 2026. Motion to approve carried by voice vote, with no negative votes.

12. Discussion and Possible Action re: Resolution Authorizing the Addition of 1.0 FTE Economic Support Specialist for Economic Support

A motion was made by S. Oehlke, seconded by J. Wehr, approving the resolution authorizing the addition of 1.0 FTE Economic Support Specialist for Economic Support. Motion to approve carried by voice vote, with no negative votes.

NEXT MEETING DATE

13. January 2, 2025 at 4:00 p.m.

The Committee discussed and agreed to start the January 2, 2025 meeting at 5:00 p.m.

ADJOURNMENT

Motion by M. Jacowski, second L. Raikowski, all ayes to adjourn. Meeting was adjourned at 4:42 p.m.