



PORTAGE COUNTY

MEETING MINUTES

PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

PORTAGE COUNTY LEC
TRAINING ROOM
1500 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, November 20, 2024

8:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 372 368 950, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 8:00 AM

Members Present: Don Jankowski, Stan Potocki, David Medin, Barry Jacowski

Attending In-Person: Don Jankowski, Stan Potocki, David Medin, Barry Jacowski

Attending Online:

Members Excused: Shaun Przybylski

Members Absent:

Others Attending:

Sheriff Mike Lukas, Sheriff's Office

Chief Deputy Ben Beaudoin, Sheriff's Office

Captain Ronnie Leach, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Robert Weinert, EM

Andrea Krantz, EMS

Heather Schultz, Medical Examiner

Cass Cousins, District Attorney

Joseph Gemza, Stevens Point Fire Department/EMS

John Pavelski, County Executive (Remote)

Adam Meshak, Amherst Fire Department/EMS (Remote)

Dr. Michael Clark, Medical Director (Remote)

CORRESPONDENCE

1. EMS Provider Monthly Activity Reports

Supervisor David Medin requested that the Plover Fire Department/EMS report has data comparison between current and previous years

2. Medical Director's Report

Medical Director Dr. Clark:

- No updates

PRESENTATIONS

3. Portage County Sheriff's Office Awards

None

VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

4. Sheriff
5. Emergency Medical Services
6. Medical Examiner
7. District Attorney

SHERIFF'S OFFICE ACTIVITY REPORTS

8. Emergency Management

EM Coordinator Bob Weinert:

- Mitigation planning:
 - Municipal mitigation planning is progressing slowly, municipalities are aware of submission deadlines
- Will be submitting training request to the state for the ICS 300 and 400 trainings
- Submitted FEMA grants
- Participated in the University's Family Assistance Center Exercise
- Attended numerous meetings:
 - Meeting with Consolidated Water Power Company regarding dam planning and response
 - Meeting with the State, the Town and Village of Plover, Town of Buena Vista and Portage County Drainage District regarding a potential large mitigation project
 - Local Emergency Planning Committee Meeting
 - Towns Association Meeting
 - Walk Wisconsin planning meeting
- Facility offsite response plans have been completed and approved

9. Emergency Medical Services

EMS Coordinator Andrea Krantz:

- Attended Local Emergency Planning Committee (LEPC) meeting
- Attended EMS Association Meeting
- Assisted in the Communications in-service training and presented on CPR instructions
- Attended training with the billing company in Madison on raising EMS excellence

10. Jail Activities

Captain Ronnie Leach:

- One male Corrections Officer completed field training and is doing well
- One female Corrections Officer resignation
- Continuing interviews for the vacant position
- Preparing for the upcoming jail inspection by the Department of Corrections

Sheriff Mike Lukas:

- Planning on jail reorganization as far as command structure - will be addressing this with Human Resources

11. Operations Activities

Sheriff Mike Lukas on behalf of Captain Josh Ostrowski:

- Patrol:
 - One new Patrol Deputy will be starting on December 19, 2024

- One new Patrol Deputy will be starting early January pending pre-employment testing
- Continuing interviews for the Deputy eligibility list
- Communication Center:
 - Two new Communication Technicians will be starting on December 3, 2024

12. Administrative Activities

Sheriff Mike Lukas:

- With the approved donation, the drone equipment will be purchased and drone operators will be announced in a few weeks
- Past and Upcoming Events:
 - November 13, 2024 - participated in a career fair in Rosholt
 - November 21, 2024 - will be presenting Capital Improvement Projects (CIP) updates
 - December 7, 2024 - Salvation Army Red Kettle Bell Ringing at Metro Market in Park Ridge
 - December 14, 2024 - Shop with a Cop event in Plover

13. Medical Examiner Activities

Medical Examiner Heather Schultz:

- No updates

14. District Attorney Activities

District Attorney Cass Cousins:

- No updates

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

15. Public Safety/Emergency Management Committee Meeting Minutes October 23, 2024

A motion was made by Barry Jacowski, seconded by David Medin, to approve the October 23, 2024 Public Safety/Emergency Management Committee Meeting Minutes. Motion carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

16. Discussion/Possible Action Re: Approval of the 2024 Portage County Basic Emergency Operations Plan

Sheriff Mike Lukas:

- The only updates to the Portage County Basic Emergency Operations Plan were the names and phone numbers of listed individuals, no other changes, hence there is no need for approval vote

17. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

NEXT MEETING DATE Wednesday, December 18, 2024 at 8:00AM, LEC Training Room

ADJOURNMENT

A motion was made by Barry Jacowski, seconded by Stan Potocki, to adjourn. Motion carried by voice vote.
Meeting adjourned at 8:17am.