



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, November 18, 2024

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 321 915 907, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

Attending In-Person: Jeanne Dodge, Dave Medin, Julie Morrow, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

Attending Online: None

Members Excused: Chris Doubek

Members Absent: None

Staff Attending: Kim Vagueiro, Director; Katie Gonzalez Martin, Office Supervisor; Craig Sankey, Children and Family Services Manager; Jessica Hake, Community Programs Manager; John Pavelski, County Executive

PRESENTATIONS

1. Division of Community Programs Q3 2024 Statistics - Jessica Hake, Community Programs Manager

Jessica Hake presented the Division of Community Programs statistics for the third quarter of 2024.

2. 2024 Plan, Do, Study, Act Collaborative - Improving Professional Collaboration Team Charter - Jessica Hake, Community Programs Manager

Jessica Hake presented on the 2024 PDSA Collaborative efforts at Health and Human Services.

REPORTS

3. Director's Report

- Health and Human Services Staffing, Operations, and Activities

Director Vagueiro provided the Director's Report.

4. October 2024 Vendor Invoice List

The October 2024 Vendor Invoice List was provided.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

5. November 4, 2024 Meeting Minutes

A motion was made by Julie Morrow, seconded by Suzanne Oehlke, to Approve the November 4, 2024 Health and Human Services

Board Committee meeting minutes. Motion to Approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

6. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

7. Discussion/Possible Action Re: Approval of Special Meeting Per Diem - Expense Reports (Board-Appointed)

A motion was made by Bev Laska, seconded by Amber Garner, to Approve the Special Meeting Per Diem - Expenses Report for Suzanne Oehlke for the CCS/CST Advisory Committee meeting on 11/5/2024 and Jeanne Dodge for the Permanency Planning Committee meeting on 11/6/2024. Motion to Approve carried by voice vote, with no negative votes.

BOARD MEMBER REPORTS FROM ATTENDANCE AT APPOINTED COMMITTEE MEETINGS

8. Supervisor Bob Gifford for the CAP Services Advisory Committee Meeting and Woodlands Enhanced Health Services Advisory Committee Meeting

No reports.

9. Supervisor Suzanne Oehlke for the Comprehensive Community Services (CCS)/Coordinated Services Team (CST) Advisory Committee Meeting and Children's Community Options Programs (CCOP) Advisory Committee Meeting

Supervisor Oehlke reported on the CCS/CST Advisory Committee meeting on 11/5/2024.

10. Supervisor Jeanne Dodge for the Permanency Planning Committee Meeting

11. Citizen Member Bev Laska for the Permanency Planning Committee Meeting

CLOSED SESSION

12. Enter into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation.

A motion was made by Suzanne Oehlke, seconded by Julie Morrow, to enter into Closed Session.

The motion to enter into Closed Session approved by the following vote:

8 Yes: Jeanne Dodge, Dave Medin, Julie Morrow, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

0 No: None

0 Abstain: None

OPEN SESSION

13. Reconvene to Open Session

A motion was made by Bob Gifford, seconded by Bev Laska, to reconvene to Open Session. Motion to reconvene to Open Session carried by voice vote, with no negative votes.

NEXT MEETING DATE

14. December 2, 2024

ADJOURNMENT

Meeting adjourned at 05:11 PM