

MINUTES
CENTRAL WISCONSIN WINDSHED PARTNERSHIP GROUP
ADVISORY COMMITTEE MEETING
HANCOCK AG RESEARCH STATION, N3909 CO RD V, HANCOCK WI 54949
Tuesday, November 19, 2024

Members present: Josh Saykally (Waushara Co), Steve Bradley (Portage Co), Bill Clendenning (Wood Co), Tyler Torstenson-Harris (Adams Co)

Staff/Advisors/Others present: Tamas Houlihan (WPVGA), Jennifer Glad (Golden Sands RC&D), Roy Diver (USDA-NRCS), Paul Sytsma (HARS), Shannon Rohde (CWWP Project Coordinator), Patty Benedict (Recording Secretary)

1. **Call to Order** – The meeting was called to order at 9:30 a.m. by Steve Bradley
2. **Introductions** – Introductions took place.
3. **Election of Chair and Vice Chair** – Bradley called for nominations for Chair. Clendenning nominated Saykally. Bradley called three times for further nominations. Hearing none, motion by Clendenning, second by Bradley to close nominations and cast a unanimous ballot for Saykally. Motion passed by voice vote, no nays. Saykally assumed the Chair position. Saykally called for nominations for Vice Chair. Bradley nominated Clendenning. Saykally called three times for further nominations. Hearing none, motion by Bradley, second by Saykally to close nominations and cast a unanimous ballot for Clendenning. Motion passed by voice vote, no nays.
4. Saykally read the **PUBLIC NOTICE**: Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.
5. **Discussion/Possible Action – Minutes of March 19, 2024** – Motion by Bradley, second by Clendenning to approve the minutes of March 19, 2024. Motion passed by voice vote, no nays.
6. **Staff Reports** – Rohde reviewed the staff report included in meeting packets. Rohde will work with counties to obtain cost sharing for projects.

Diver reported he refers windbreak inquiries to CWWP. NRCS may cost share a portion of windbreaks through the Environmental Quality Incentive Program (EQIP). The 2025 signup deadline for EQIP is in November. He encouraged members to take copies of the updated job sheet and guidance document for windbreaks.

Glad explained some of the services Golden Sands RC&D provides include promoting the CWWP, managing human resources for interns and limited term employees (LTEs), and recruiting potential interns.

- 7. Discussion/Possible Action – 2024 Plan of Work Accomplishments/2025 Plan of Work**
– Motion by Clendenning, second by Bradley to approve 2024 Plan of Work Accomplishments and 2025 Plan of Work. Motion passed by voice vote, no nays.
- 8. Discussion/Possible Action - Limited Term Employee/Intern Pay Rates** – Glad stated current rate for interns is \$18.00/hour and \$23.00/hour for the LTE Field Supervisor (Marty Sytsma). She noted there is a limited amount budgeted. An increase in wages results will result in fewer hours. Motion by Bradley, seconded by Clendenning to increase the Field Supervisor rate to \$24.00/hour. Bradley amended his motion to have the intern rate remain at \$18.00/hour, seconded by Clendenning. Amended motion passed by voice vote, no nays. The motion to increase Marty's (LTE Field Supervisor) pay and leave the interns the same was passed by voice votes, no nays.
- 9. Discussion/Possible Action – 2024 Budget Projections/2025 Budget** – Bradley distributed and reviewed CWWP Financial Planning for Windbreaks-2025. It was noted that a budget adjustment would be done should a vehicle purchase be made in 2025. Motion to accept the 2024 Budget Projections/2025 Budget by Clendenning, seconded by Bradley. Motion passed by voice vote, no nays.
- 10. Discussion/Possible Action – 2025 Fee Schedules** – After discussion, motion by Saykally, seconded by Bradley to keep the 2025 Fee Schedules the same. Motion passed by voice vote, no nays.
- 11. Future Agenda Items** – Golden Sands RC&D LTE contract, HARS Facility Agreement, new vehicle purchase.
- 12. Next Meeting Date** – A doodle poll will be sent in February for a meeting in late March, early April.
- 13. Adjournment** – Motion by Clendenning, seconded by Saykally to adjourn. Motion passed by voice vote, no nays. Meeting adjourned at 10:40 a.m.

Respectfully submitted,
Patty Benedict, Recording Secretary