

MINUTES
CENTRAL WISCONSIN WINDSHED PARTNERSHIP GROUP
ADVISORY COMMITTEE MEETING
HANCOCK AG RESEARCH STATION, N3909 CO RD V, HANCOCK WI 54949
MARCH 19, 2024

Members present: Bill Clendenning, Steve Bradley

Staff/Advisors/Others present: Shannon Rohde, Roy Diver, Jennifer Glad, Tamas Houlihan, Patty Benedict

1. **Call to Order** – The meeting was called to order at 1:00 p.m. by Vice Chair Clendenning
2. **Introductions** – Introductions took place.
3. Clendenning read the **PUBLIC NOTICE**: Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.
4. **Discussion/Possible Action – Minutes of November 13, 2023** – Motion by Bradley, second by Clendenning to approve the minutes. Motion passed by voice vote.
5. **Correspondence** – No correspondence presented.
6. **Review Vouchers/Procurement Card Purchases** – Vouchers were reviewed.
7. **Staff Report** – A written staff report was included in packets. Rohde added three LTEs, Marty, Anthony, and Annika have been hired. He reviewed the planned DOT projects, which are over half of the total projects. He will put the old DR trimmer on the online auction. He noted a power company tore sections of fabric at the 2022 Del Monte site while installing new power poles. New fabric will be installed and billed to the power company.
8. **2023 Final Budget Report** – The budget report was reviewed. Bradley distributed copies and explained the Financial Planning sheet. Benedict noted the reserve account balance has not been verified with the Finance Department.
9. **Discussion/Possible Action – UW Hancock Agricultural Research Station Facility Agreement, July 1, 2024 – June 30, 2025** – Motion by Clendenning, second by Bradley to approve renewing the Facility Agreement. There are no changes for office and storage bin rent. Motion passed by voice vote.
10. **Future Agenda Items** – 2025 Plan of Work, Fee Schedules, and Budget
11. **Next Meeting Date** – Benedict will send a Doodle poll in October for a November meeting.
12. **Adjournment** – Clendenning adjourned the meeting at 1:26 p.m.

Respectfully submitted,
Patty Benedict, Recording Secretary