



PORTAGE COUNTY

MEETING MINUTES

PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

PORTAGE COUNTY LEC
TRAINING ROOM
1500 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, October 23, 2024

8:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number, you will then be asked to enter in a meeting number. Use the following meeting number: 524 138 964, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 8:00 AM

Members Present: Don Jankowski, Stan Potocki, David Medin, Shaun Przybylski, Barry Jacowski

Attending In-Person: Don Jankowski, Stan Potocki, David Medin, Shaun Przybylski, Barry Jacowski

Attending Online:

Members Excused:

Members Absent:

Others Attending:

Sheriff Mike Lukas, Sheriff's Office

Chief Deputy Ben Beaudoin, Sheriff's Office

Captain Josh Ostrowski, Sheriff's Office

Captain Ronnie Leach, Sheriff's Office

Stephanie Laug, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Robert Weinert, EM

Andrea Krantz, EMS

Heather Schultz, Medical Examiner

Cass Cousins, District Attorney

John Pavelski, County Executive (Remote)

Adam Meshak, Amherst Fire Department/EMS (Remote)

Dr. Michael Clark, Medical Director (Remote)

Members of Portage County Sheriff's Office, Marathon County Sheriff's Office, Stevens Point Police Department (Award Recipients and Other Staff)

Members of the Public

CORRESPONDENCE

1. EMS Provider Monthly Activity Reports

2. Medical Director's Report

Dr. Michael Clark:

- Working on bringing Dr. Kostka and Dr. Sinclair as Associate EMS Medical Directors
- Update on training recommendations for EMRs and EMTs

PRESENTATIONS

3. Portage County Sheriff's Office Awards

Meritorious Conduct Awards for the following:

- Portage County Sheriff's Office Special Response Team (SRT) - accepted by Lt. Jason Meidl
- Marathon County Sheriff's Office SWAT Team - accepted by Lt. Will Stuart and Captain Tim Burkholder
- Stevens Point Police Department SWAT Team - accepted by Lt. Joe Johnson and Detective Sgt. John Lawrynck
- Portage County Sheriff's Office Jail Staff:
 - Corrections Officer Stephanie Winker
 - Corrections Officer Alana Chilsen
 - Corrections Officer Calden Wojt
 - Corrections Corporal Daniel Bararka
- Portage County Sheriff's Office Patrol Staff:
 - Deputy Elliot Schmoll
 - Deputy Alexander Marth
 - Deputy Jeffery Sadlemyer, Jr.
 - Sgt. Steven Brown
- Portage County Sheriff's Office Communication Center Staff:
 - Communication Technician Rylie Potter
 - Communication Supervisor Heather Holden

VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

4. Sheriff
5. Emergency Management
6. Emergency Medical Services
7. Medical Examiner
8. District Attorney

SHERIFF'S OFFICE ACTIVITY REPORTS

9. Emergency Management

EM Coordinator Bob Weinert:

- Mitigation planning:
 - Towns and villages are aware of submission deadlines
 - The public survey ended with feedback from 90 people
- County Facilities Safety:
 - Planning a sheltering exercise for all county buildings during State Tornado and Severe Weather Awareness Week (mid-April 2025)
 - Planning fire evacuation exercises during Fire Prevention Week (mid-October 2025)
 - Planning employee risk and awareness/active shooter training during the county Rescue Task Force exercise (around August 2025)
- Identified eleven warming sites for the upcoming winter
- Working on applying for 2025 FEMA grant
- Getting offsite facility plans solidified
- Reviewing HAZMAT spill reimbursement process
- Will be submitting the county Emergency Operations Plan for approval at the next meeting

10. Emergency Medical Services

EMS Coordinator Andrea Krantz:

- Attended billing training with the billing company in Milwaukee

- Attended EMS banquet on October 3, 2024
- Completed Narcan and Overdose training with the municipal clerks
- Requesting approval to apply for WI Department of Health Services Funding Assistance Program (FAP) Grant

A motion was made by Barry Jacowski, seconded by Shaun Przybylski, to approve EMS application for the WI Department of Health Services Funding Assistance Program (FAP) Grant. Motion carried by voice vote, with no negative votes.

11. Jail Activities

Sheriff Mike Lukas on behalf of Captain Ronnie Leach:

- On October 11, 2024 two Corrections Officers graduated from the Jail Academy
- Jail Division is currently full as far as staffing levels
- Next month a few Corrections Officers will be awarded for preventing attempted suicide in the jail

12. Operations Activities

Captain Josh Ostrowski:

- Patrol:
 - Will be reviewing applications for the deputy positions on October 25, 2024
 - Deputy Nicholas Quade passed the reciprocity exam on October 17, 2024
- Communication Center:
 - One recently hired Communication Technician resigned
 - Two candidate background checks are almost completed

13. Administrative Activities

Sheriff Mike Lukas:

- Portage County Sheriff's Office has been asked to assist with heightened security on election day
- Drug Takeback is taking place this week
- Participated in the Shriner's Event on October 12, 2024. Received \$500 K-9 Donation from the organization
- Participated in the Pacelli Career Day on October 17, 2024
- There will be HR Meeting on Friday, October 25, 2024 regarding health insurance premium increases for employees

14. Medical Examiner Activities

Medical Examiner Heather Schultz:

- No updates

15. District Attorney Activities

District Attorney Cass Cousins:

- No updates

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

16. Public Safety/Emergency Management Committee Meeting Minutes

A motion was made by David Medin, seconded by Barry Jacowski, to approve the September 25, 2024 Public Safety/Emergency Management Committee Meeting Minutes. Motion carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

17. Resolution RE: Approving and Authorizing Acceptance of Donated Funds for Aerial Drones, Associated Drone Equipment, Licensing, and Training for the Sheriff's Office

A motion was made by Stan Potocki, seconded by Barry Jacowski, to approve resolution RE: Approving and Authorizing Acceptance of Donated Funds for Aerial Drones, Associated Drone Equipment, Licensing, and Training for the Sheriff's Office. Motion carried by voice vote, with no negative votes.

18. Budget Adjustment for Resolution RE: Approving and Authorizing Acceptance of Donated Funds for Aerial Drones, Associated Drone Equipment, Licensing, and Training for the Sheriff's Office

A motion was made by Barry Jacowski, seconded by David Medin, to approve budget adjustment for resolution RE: Approving and Authorizing Acceptance of Donated Funds for Aerial Drones, Associated Drone Equipment, Licensing, and Training for the Sheriff's Office. Motion carried by voice vote, with no negative votes.

19. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

NEXT MEETING DATE Wednesday, November 27, 2024 at 8:00AM, LEC Training Room

ADJOURNMENT

A motion was made by Barry Jacowski, seconded by Stan Potocki, to adjourn. Motion carried by voice vote. Meeting adjourned at 8:36am.