



PORTAGE COUNTY

MEETING MINUTES

LAND RECORDS MODERNIZATION COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, November 15, 2023

8:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 243 734 329 855, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

Members Present In-Person

Jeff Hartman, Sandy Kratzke, Steve Fritz, Cindy Wisinski and Tom Trzinski

Members Present Via Video

Steve Lane and Pam Przybelski

Staff Present

Nicki Winkelman and Rod Sutter, Portage County Planning and Zoning Department

The Land Records Modernization Committee meeting was called to order at 08:00 AM

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

REPORTS

Portage County Land Information Plan 2022-2024 was included in meeting packets.

REVIEW/APPROVAL

1. Review/Approval of April 17, 2023 Minutes

Wisinski moved to approve the April 17, 2023 minutes; second by Trzinski. Motion to approve passed unanimously by voice vote.

DISCUSSION

2. Budget Review

Review of 2023-2024 Land Records Modernization Budget Analysis

Hartman presented and explained the budget touching on expenses and revenues. No questions or concerns pertaining to the budget analysis.

3. Efforts to increase document recording fees

Document Recording Fees

The county is behind on retained fees and Wisconsin Land Information Associated has proposed a fee increase for the following:

- Recording documents, \$30 increased to \$45
- Educational fee, \$1,000 increased to \$5,000
- Base budget, \$100,000 increased to \$175,000

4. Land information program activity update

Program Activity Update

Sutter gives details about a recent UWSP class that was held to instruct students on the GIS Database, CSM reviews, recoding documents, assigning parcel numbers and publishing the information.

Sutter explains that our current software for mapping called ArcMap will soon be retired. Portage County will need to migrate the old software to new software. It will need to be determined if this process will be completed in-house or hired out. Quotes will be inquired in the near future.

The Planning and Zoning Department is looking into reviewing, rewriting and fixing the street names and building number ordinance. These changes will take place by Sutter and the Planning and Zoning Committee throughout the winter.

Hartman gave updates from the prior meeting that the Next Generation 911 Emergency Services is up and running.

The GNSS unit that was purchased has been helping the non-metallic mines and drainage issues.

The budget that was approved for 2024 includes LiDAR which is not coming out of the Land Records budget. A large data collection project is being completely funded by County dollars for the first time since 2000. This is contingent on grant money from the United States Geological Survey, which will pay for about 60% of the project.

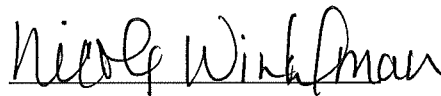
The Re-monument Atron Program should be completed in 2026. We need to determine how to increase the funding to re-visit 5% of monuments per year.

Any suggestions for the 2025 plan change should be submitted to Hartman to be considered for the next plan.

ADJOURNMENT

With no further business to come before the Committee, Trzinski moved to adjourn and Wisinski seconded. Motion to adjourn passed unanimously by voice vote. The meeting was adjourned at 8:25 am.


Jeff Hartman, Chair


Nicki Winkelman, Recording Secretary


Date