



PORTAGE COUNTY

MEETING MINUTES

PLANNING AND ZONING COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, September 24, 2024

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number:467 987 47, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Planning and Zoning Committee meeting was called to order at 5:00 PM

Members Present: Amberle Schwartz, Janell Wehr, Steve Cieslewicz, Vinnie Miresse, Larry Raikowski

Attending In-Person: Amberle Schwartz, Janell Wehr, Steve Cieslewicz, Vinnie Miresse, Larry Raikowski

Attending Online: None

Members Excused: None

Members Absent: None

Staff Attending: Tim Reed, Dan Bowers, Kristen Johnson, Tyler Kunze, Tracy Arnold, Rod Sutter, Nicki Winkelman

Others Attending: County Executive John Pavelski, Jen Josie, Jenny L., Richard & Donna Hawley, 715-347-4954

CORRESPONDENCE

PRESENTATIONS

REPORTS

1. July Vendor Invoice List

Reviewed Vendor Invoice for July 2024

2. August Vendor Invoice List

Reviewed Vendor Invoice list for August 2024

PUBLIC HEARING

3. REQ-2024-010 - A request by Andrew Poeschel, agent for the owner Anthony Kostuch, to amend the Town of New Hope Comprehensive Plan Future Land Use Map designation of 10 acres included in parcel 026241016-09 from L2 Intermediate Agriculture to L3 Limited Agriculture/Mixed Use; and to amend the zoning classification of 10 acres from A1 Exclusive Agricultural to A2 Agricultural Transition and 29.588 acres from A1 Exclusive Agricultural to A20 Primary Agricultural, Town of New Hope.

A motion was made by Larry Raikowski, seconded by Janell Wehr, to close public hearing. Motion to close public hearing carried by voice vote, with no negative votes.

4. REQ-2024-011 - A request by Richard & Donna Hawley, owners, to amend the zoning classification of 2 acres out of 24.52 acres included in parcel 032250919:18.07, from A20 Primary Agricultural to A4 General Agricultural, Town of Sharon.

A motion was made by Steve Cieslewicz, seconded by Amberle Schwartz, to close public hearing. Motion to close public hearing carried by voice vote, with no negative votes.

5. T-2024-001 - To amend text in Section 7.8, Non-metallic Mining Reclamation Ordinance, Portage County Code of Ordinances.

A motion was made by Larry Raikowski, seconded by Amberle Schwartz, to close public hearing. Motion to close public hearing carried by voice vote, with no negative votes.

6. T-2024-002 - To amend text in Section 2.21, Street Name and Building Numbering Ordinance, Portage County Code of Ordinances.

A motion was made by Steve Cieslewicz, seconded by Amberle Schwartz, to close public hearing. Motion to close public hearing carried by voice vote, with no negative votes.

7. To propose a resolution for Portage County to undertake a comprehensive revision process to Section 7.1 of the Portage County Code of Ordinances, Zoning Ordinance & amend Section 7.4 of Portage County Code of Ordinances, Subdivision Ordinance.

Scott Soik, Town of Linwood Chairperson gave comment that the town supports a comprehensive revision process, but they do not support hiring a consultant and would rather do the work in-house.

A motion was made by Larry Raikowski, seconded by Janell Wehr, to close public hearing. Motion to close public hearing carried by voice vote, with no negative votes.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

8. July 23, 2024

A motion was made by Steve Cieslewicz, seconded by Amberle Schwartz, to approve minutes. Motion to Approve minutes carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

9. Discussion/Possible Action - Andrew Poeschel (REQ-2024-010) - Town of New Hope

A motion was made by Amberle Schwartz, seconded by Steve Cieslewicz, to approve. Motion to approve passed by voice vote, with no negative votes.

10. Discussion/Possible Action - Donna & Richard Hawley (REQ-2024-011) - Town of Sharon

A motion was made by Larry Raikowski, seconded by Steve Cieslewicz, to approve. Motion to approve passed by voice vote, with no negative votes.

11. Discussion/Possible Action - (T-2024-001) To amend text in Section 7.8 of the Portage County Code of Ordinances, Non-metallicac Reclamation Ordinance.

A motion was made by Amberle Schwartz, seconded by Janell Wehr, to approve. Motion to approve passed by voice vote, with no negative votes.

12. Discussion/Possible Action - (T-2024-002) To amend text in Section 2.21 of the Portage County Code of Ordinances, Street Name and Building Numbering Ordinance.

A motion was made by Cieslewicz, seconded by Raikowski, to approve the revisions to the Street Name and Building Numbering Ordinance as presented.

A motion was made by Cieslewicz, seconded by Miresse, to amend 2.1.5(10) to read: (10) The Town shall notify the County within 30 days of being made aware of any need for an address for any building, structure, or other location requiring:

Motion to amend passed by voice vote, with no negative votes.

Motion to approve the original motion, as amended, passed by voice vote, with no negative votes.

13. Discussion/Possible Action - A resolution for Portage County to undertake a comprehensive revision process to the Section 7.1 Portage County Zoning Code & amend Section 7.4 of Portage County Code of Ordinances, Subdivision Ordinance.

A motion was made by Amberle Schwartz, seconded by Janell Wehr, to approve. Motion to approve passed 4 to 1 by voice vote, with Cieslewicz voting no.

14. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

DISCUSSION/REVIEW**15. 2024 Projected Budget / 2025 Proposed Budget**

Jen Josie clarified Larry Raikowski's 2025 budget question regarding the \$500,000 difference from the previous year.

- New Position request
- Parcel clean up funds
- Safe Streets for All
- State conservation grants
- Possible prior year carry-over

16. 2025 New Position Request

A new position requested as a Planning & Zoning Department Zoning Coordinator. This position would focus on shoreland enforcement & follow ups.

NEXT MEETING DATE

October 22, 2024

ADJOURNMENT

Meeting adjourned at 6:30 PM