



PORTAGE COUNTY

MEETING MINUTES

PLANNING AND ZONING COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, June 6, 2024

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 405 897 084, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Planning and Zoning Committee meeting was called to order at 05:03 PM

Members Present: Amberle Schwartz, Janell Wehr, Steve Cieslewicz, Larry Raikowski

Attending In-Person: Amberle Schwartz, Janell Wehr, Steve Cieslewicz, Larry Raikowski

Attending Online: None

Members Excused: None

Members Absent: Vinnie Miresse

Staff Attending: Tim Reed, Chris Mrdutt, Kristen Johnson, Steve Bradley, Nicki Winkelman

Others Attending: None

ELECTION OF OFFICERS

1. Chairperson

Reed asked for nominations for P&Z Committee Chair. Amberle Schwartz nominated Vinnie Miresse. Reed asked if there were any further nominations for Chair. Hearing no further nominations, Reed called for a motion. Janelle Wehr moved to elect Vinnie Miresse as Chair; seconded by Amberle Schwartz. Motion to approve passed by voice vote, with no negative votes.

2. Vice Chairperson

Reed asked for nominations for Vice-Chair. Larry Raikowski nominated Steve Cieslewicz.

Reed asked if there were any further nominations for Vice-Chair. Hearing no further nominations, Reed called for a motion. Larry Raikowski moved to elect Steve Cieslewicz as Vice-Chair; seconded by Amberle Schwartz. Motion to approve passed by voice vote, with no negative votes.

ESTABLISH REGULAR MEETING DATE

3. Discussion/Possible Action Re: Committee Meeting Schedule

The regular meeting date will be the 4th Tuesday of the month and begin at 5:00 pm.

A motion was made by Amberle Schwartz, seconded by Janell Wehr, to approve the schedule as presented. Motion to Approve carried by voice vote, with no negative votes.

CORRESPONDENCE

4. Fundamentals of Zoning & Land Use Workshop

Sign up sheet included in the packet.

5. Memo from Finance Department, Director Jennifer A. Jossie

Memo was included in the packet.

PRESENTATIONS

6. Presentation on Planned Development District, Zoning Coordinator Chris Mrdutt

Mrdutt gave an overview of what the process is to create a Planned Development District. Only one other Planned Development District in Portage County.

Steps for Approval:

1. Town Approval
2. Planning & Zoning Committee Approval
3. County Board Approval
4. Planning & Zoning Committee for Final Development Plan

REPORTS**7. Vendor Invoice List**

Reviewed Vendor Invoice

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES**8. Approval of March 26, 2024 Minutes**

A motion was made by Larry Raikowski, seconded by Amberle Schwartz, to Approve. Motion to Approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION**9. Discussion and Possible Action on Resolution Approving and Authorizing A Contract with Traffic Analysis & Design, Inc.(TADI) to Provide Planning Services To Develop A Safe Roads For All Action Plan And Update The County Bicycle & Pedestrian Plan.**

A motion was made by Amberle Schwartz, seconded by Janell Wehr, to Approve. Motion to Approve carried by voice vote, with no negative votes.

10. Discussion and Possible Action on Approving and Authorizing the Waupaca County and Portage County Upper Fox-Wolf Demonstration Farm Network Agreement.

A motion was made by Amberle Schwartz, seconded by Janell Wehr, to Approve. Motion to Approve carried by voice vote, with no negative votes.

11. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

NEXT MEETING DATE

The next standard meeting is scheduled for Tuesday, June 25, 2024 at 5:00 pm, in Conference Room 5.

ADJOURNMENT

A motion was made by Larry Raikowski, seconded by Amberle Schwartz, to adjourn. Motion carried by voice vote. Meeting adjourned at 06:06 PM.