



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, September 12, 2024

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 564 612 595, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Human Resources Committee meeting was called to order by M. Jacowski at 03:30 PM

Members Present: Larry Raikowski, Matt Jacowski, Chris Doubek, Suzanne Oehlke

Members Excused: Janell Wehr

Staff Attending: L. Belanger Tess, C. Wojchik

Others Attending: M. Deininger (web), K McDonald (web), M. Clark (web), N. Check (web), M. Lukas, J. Iwanski, J. Jossie (web), J. Pavelski, J. Yenter (web)

CORRESPONDENCE

1.
 - EAP Flyer - September 2024
 - Wellness Newsletter - September 2024

PRESENTATIONS

REPORTS

2.
 - Vendor Invoice List - July and August 2024
 - Consumer Price Index - July 2024
 - Health Plan Financial Performance Analysis - Executive Overview - June and July 2024
 - Recruitment Update
 - Quarterly Reports
 - CuraLinc Employee Assistance Program (EAP) Quarterly Program Review - April 1, 2024-June 30, 2024
 - Director's Report
 - Anthem Lark Program mailer
 - Family and Medical Leave Act Administration Contract Renewal for 2025
 - Possible Mobile Mammography Event
 - Open Enrollment Dates November 11 - November 22, 2024

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time,

with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

None

APPROVAL OF MINUTES

3. Human Resources Committee - August 1, 2024

A motion was made by L. Raikowski, seconded by S. Oehlke, to approve the minutes from August 1, 2024. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None

5. Discussion and Possible Action re: Resolution Approving and Authorizing the Life/AD&D Insurance and Long-Term Disability Insurance Plan Provider for the Portage County Fringe Benefit Program

A motion was made by L. Raikowski, seconded by C. Doubek, to approve the resolution approving and authorizing the Life/AD&D Insurance and Long-Term Disability Insurance plan provider for the Portage County fringe benefit program. Motion to approve carried by voice vote, with no negative votes.

6. Discussion and Possible Action re: Resolution Approving and Authorizing Anthem Blue Cross Blue Shield as Portage County's Health Plan Administrator for 2025

A motion was made by C. Doubek, seconded by S. Oehlke, to approve the resolution approving and authorizing Anthem Blue Cross Blue Shield as Portage County's health plan administrator for 2025. Motion to approve carried by voice vote, with no negative votes.

7. Discussion and Possible Action re: Resolution Authorizing an Additional 8 hours per week, for the 32 hour per week Risk Management Specialist position at the Finance Department, in accordance with Human Resources Policy 3.11.5.1 New Position Requests

A motion was made by M. Jacowski, seconded by C. Doubek, to approve the resolution authorizing an additional 8 hours per week, for the 32 hour per week Risk Management Specialist position at the Finance Department, in accordance with Human Resources Policy 3.11.5.1 New Position Requests. Motion carried by voice vote, with no negative votes and one member abstaining (L. Raikowski).

8. Discussion and Possible Action re: 2025 Human Resources Department Budgets

- Human Resources Department
- Employee Benefits
- Health Insurance

CLOSED SESSION

9. Enter into Closed Session pursuant to 19.85 (1)(e) for the purpose of Discussion re: Goals for Deputies Bargaining

A motion was made by L. Raikowski, seconded by C. Doubek, to enter into closed session. Motion to enter into closed session carried by voice vote, with no negative votes.

OPEN SESSION

10. Reconvene into Open Session.

A motion was made by C. Doubek, seconded by S. Oehlke, to reconvene into open session. Motion to reconvene into open session carried by voice vote, with no negative votes.

NEXT MEETING DATE

11. Thursday, October 3, 2024 at 5:00 p.m.

ADJOURNMENT

Motion by S. Oehlke, second L. Raikowski, all ayes to adjourn. Meeting was adjourned at 4:37 p.m.