



PORTAGE COUNTY

MEETING MINUTES

JUDICIAL/GENERAL GOVERNMENT COMMITTEE

• PORTAGE COUNTY ANNEX

CONFERENCE ROOM 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, July 29, 2024

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 473 513 829, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Judicial General Government Committee meeting was called to order at 3:40 P.M.

Members present: Matt Jacowski, Don Jankowski, Suzanne Oehlke, Steve Fritz and Barry Jacowski

Attending online: None

Members excused: None

Staff attending: Cindy Wisinski, Register of Deeds; Lisa Roth, Clerk of Courts; Andrea Starr, Justice Programs Director; John Olson, VSO; Sheila Kessler, Family Court Commissioner; William Hlavac, Finance Treasury Coordinator.

ELECTION OF OFFICERS

1. Chairperson

A nomination was made by Supervisor D Jankowski for Supervisor M Jacowski as Chair of the Judicial General Government Committee. No other nominations for the chair were made. Motion to approve carried by voice vote, with no negative votes.

2. Vice Chairperson

A nomination was made by Supervisor B Jacowski for Supervisor D Jankowski as Vice Chair of the Judicial General Government Committee. No other nominations for the vice chair were made. Motion to approve carried by voice vote, with no negative votes.

ESTABLISH REGULAR MEETING DATE

The committee decided on the last Monday of the month at 3:30 p.m.

CORRESPONDENCE

3. Memo re: Committee Meeting - Financial Matters, Finance Director Jossie

PRESENTATIONS

REPORTS

4. Vendor Invoice Lists

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

No one was present.

APPROVAL OF MINUTES

5. APPROVAL OF MINUTES

April 15, 2024 Minutes

A motion was made by Supervisor M Jacowski to approve the April 15, 2024, minutes as presented. Seconded by Supervisor B Jacowski. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

6. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

No meetings were attended or requested.

7. Family Court Commissioner
a. Office and Budget update
b. 2025 Budget

8. Justice Programs
a. Office and Budget Update
b. 2025 Budget

9. Clerk of Courts
a. Office and Budget Update
b. 2025 Budget
c. Resolution changing passport acceptance agency from the Clerk of Courts office to the County Clerk's office.

A motion was made by Supervisor D Jankowski to make a technical amendment to the resolution to update the Judicial General Government Committee meeting date to July 29, 2024, and the adoption date of the County Board to August 20, 2024; seconded by Supervisor B Jacowski. Motion to approve carried by voice vote, with no negative votes.

A motion was made by Supervisor S Oehlke to approve the resolution as amended transferring the passport duties from the Clerk of Courts office to the County Clerks office beginning July 1, 2025; seconded by Supervisor S Fritz. Motion to approve carried by voice vote, with no negative votes.

10. Veterans Services
a. Office and Budget Update
b. 2025 Budget
c. Discussion/Possible Action: Budget Amendment Transfer Request Vets CVSO increase

A motion was made by Supervisor D Jankowski to approve the budget amendment as presented; seconded by Supervisor B Jacowski. Motion to approve carried by voice vote, with no negative votes.

11. Register of Deeds
a. Office and Budget Update
b. 2025 Budget
c. Discussion/Possible Action: Additional 10 hours per week to be added to Register of Deeds Assistant position to begin in 2025.

A motion was made by Supervisor B Jacowski to approve an additional 10 hours per week to be added to the Register of Deeds Assistant position to begin in 2025; seconded by Supervisor D Jankowski. Motion to approve carried by voice vote, with no negative votes.

12. Discussion/Possible Action: Dissolving Judicial/General Government Committee

A motion was made by Supervisor M Jacowski to postpone discussion on dissolving the Judicial/General Government Committee until the February 24, 2025, JGGC meeting, seconded by Supervisor D Jankowski. Motion to approve carried by voice vote, with one negative vote by Supervisor S Oehlke.

The committee decided to meet every other month beginning on September 30, 2024, or as needed.

NEXT MEETING DATE

September 30, 2024 at 3:30 P.M. in conference rooms 1 & 2 of the Portage County Annex building.

ADJOURNMENT

