



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, August 12, 2024

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 959 450 955, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Finance Committee meeting was called to order at 05:00 PM

Members Present: Larry Raikowski, Dave Ladick, Julie Morrow, Andrew Rockman, Vinnie Miresse
Attending In-Person: Larry Raikowski, Dave Ladick, Julie Morrow, Andrew Rockman, Vinnie Miresse
Attending Online: None
Members Excused: None
Members Absent: None

CORRESPONDENCE

There was no correspondence.

REPORTS

1. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

2. Treasurer

- Delinquent Tax Parcel Status Updates
- Tax Collection Update

Treasurer Przybelski reported on delinquent tax parcels, tax deed parcels, and tax collections.

3. Information Technology

- Managed Print Request for Proposal
- Multi-Factor Authentication (MFA)

Director Gollnick reported on managed print request for proposals and multi-factor authentication.

4. Purchasing

- Surplus
- Procurements

Director Schultz reported on surplus items and procurements.

5. Finance

Director Jossie reported on sales tax collections and vehicle registration collections.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

No one registered to address the Committee on specific agenda items.

APPROVAL OF MINUTES

6. July 8, 2024 Minutes

A motion was made by Dave Ladick, seconded by Andrew Rockman, to approve the minutes. Motion to approve the minutes carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

7. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

There were no requests for special meetings.

8. Discussion and Possible Action regarding Authorizing Tax Printing and Mailing Services Agreement

A motion was made by Andrew Rockman, seconded by Dave Ladick, to approve the agreement. Motion to approve the agreement carried by voice vote, with no negative votes.

9. Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):

- Health & Human Services - WI Department of Children & Families Family First grant award in the amount of \$20,785
- Health & Human Services - WI Department of Health Services Children's COP grant award increase in the amount of \$212,379

A motion was made by Julie Morrow, seconded by Vinnie Miresse, to approve the award. Motion to approve the award carried by voice vote, with no negative votes.

A motion was made by Julie Morrow, seconded by Vinnie Miresse, to approve the award. Motion to approve the award carried by voice vote, with no negative votes.

10. Discussion and Possible Action regarding Resolution Authorizing 2024 Budget Amendments and Transfers

A motion was made by Dave Ladick, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

11. Discussion and Review regarding 2025 Proposed Department Budget Requests

- Finance
- Risk Management
- Insurance
- Non-Departmental
- Debt Service

Director Jossie provided updates on the following department budgets requested for 2025: Finance, Risk Management, Insurance, Non-Departmental, and Debt Service.

12. Discussion and Review regarding 2025 Proposed County Budget

- 2025 Budget Assumptions
- WI Department of Revenue Preliminary Estimates - Net New Construction and Equalized Value
- Sales Tax Estimates
- Shared Revenue - County and Municipal Aid
- Supplemental County and Municipal Aid
- Tax Levy Limit Calculation & Tax Levy Limit Scenarios
- Health Care Center Referendum Tax Levy
- Debt Service
- Capital

- Countywide Budget Process
- Central WI - Joint Meeting Update

Director Jossie discussed the upcoming budget preparation including: budget assumptions, WI Department of Revenue estimates for equalized value and net new construction, sales tax estimates, tax levy estimates, shared revenue estimates, health care center referendum levy, debt service budget, capital budget, budget process, and joint meeting with Central WI Airport.

13. Discussion and Possible Action regarding Resolution Authorizing the Adoption of the Portage County Proposed 2025 – 2030 Capital Improvement Plan

This includes proposed capital projects for the following areas – Government Facilities Improvements, Security Improvements, and Building New Construction & Improvements; Health Care Center Building Project; Highway Road Improvements; Solid Waste Facility & Operations Equipment Improvements; Parks Improvements and Equipment; Information Technology Equipment, Software, & Network Improvements; Aerial Photography and LiDAR; and other County capital projects.

The Portage County Proposed 2025 – 2030 Capital Improvement Plan can be found on the County's website at <https://www.co.portage.wi.gov/492/Capital-Improvement-Plans>

A motion was made by Andrew Rockman, seconded by Dave Ladick, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

14. Discussion and Possible Action regarding Resolution for Out of Sequence New Position Request - Risk Management Specialist (8 hours)

A motion was made by Julie Morrow, seconded by Vinnie Miresse, to approve the resolution and forward to County Board. The Committee consents to Human Resources Committee modifying the dates as necessary for the proper upcoming meeting dates as determined. Motion to approve passed by voice vote (4-0-1), with no negative votes and one member abstaining (L. Raikowski).

15. Discussion and Review regarding 2024 General Obligation Notes for Health & Human Services and Highway Projects

Director Jossie discussed the upcoming general obligation notes sale and preliminary schedule. General discussion with the Committee regarding the schedule, coupon rates, and call features were discussed.

NEXT MEETING DATE

16. September 9, 2024

The next meeting is scheduled for September 9, 2024.

ADJOURNMENT

The meeting was adjourned by Chair Larry Raikowski.
Meeting adjourned at 06:13 PM