

South Central Library System Board of Trustees Agenda

September 26, 2024 12:15 p.m.

1650 Pankratz Street Madison, WI 53704

In-person and virtual access

The Zoom link for the meeting is:

<https://us02web.zoom.us/j/82915797476?pwd=a2lwWUYrQ3ZoSUdIR05uYWJiS0UzQT09>

Please remember to identify yourself when speaking, and mute when not speaking.

Meeting Documents: <https://www.scls.info/committees/board-trustees/>

1. Call to Order
 - a. Introduction of guests/visitors
 - b. Requests to address the Board
2. Approval of previous meeting minutes: 08/22/2024
3. Financial Statements – K. Goeden
4. Presentation and Approval of Bills for Payment – M. Jorgensen
5. Committee Reports
6. System Director's Report
7. Unfinished Business
 - a. Approve 2025 Organizational Chart
 - b. Approve 2025 Wage Grid
 - c. Approve System Director 2025 Salary
 - d. Approve 2025 Budget and Notes
8. New Business
 - a. Nomination Committee for 2025 Board Officers
 - b. Employee Handbook Revision
9. Announcements
10. Adjournment

Documents:

Online Resources Usage Statistics by Library
System Director's Report – August
Consultants, Delivery, ILS, Technology Reports
2025 Budget
2025 Budget Notes
2025 Organizational Chart
2025 Wage Grid

If you are unable to attend this meeting, please notify the system office at (608) 246-7970. The person listed as examiner for the bills for payment should arrive by 11:30 a.m. H. Moe e-mail: hmoe@scls.info

BOT/Agenda/09-26-2024

Director's Report

September 2024

My Activities

I, slowly but surely, continue with my visits to member libraries. To date, I have visited one-third of them. I will continue as long as weather permits.

We are currently updating the "SCLS Services to Member Libraries" booklet, which I like to share when doing visits to library boards. It is a good refresher on the services we provide and is a great conversation piece.

The Portage County Library Board invited me to attend their September 4 meeting in Stevens Point. This was director Larry Oathout's last meeting before retirement, and his successor's first board meeting. I was glad to be able to attend his farewell. I also got to meet the new director, Alexander Johnson, who was previously the Library Support Services Manager at Marathon County Public Library in Wausau.

I conducted a guest lecture for the LIS712 course at the UW-Madison iSchool on September 20. The course is a graduate level introduction to public library services and administration. I spoke about the current trends affecting public libraries, through a management lens.

Technology Staff Highlights

Staff continue to implement multifactor authentication (MFA) at member libraries. MFA is a security method that requires users to provide more than just a password to access an account or service. Use of this technology makes it more difficult for hackers to gain access to an account, even if they have a correct password. To date, 26 libraries are live on MFA, 11 are scheduled, and the rest are in progress.

Rose Z. continues to assist with website migration to Drupal 10; the most recent project was with Madison Public Library's teen bubbler site.

Consulting Staff Highlights

Tim D. produces some amazing data dashboards. The two latest additions are a Library Statistics Summary, which visualizes data elements from the monthly library statistical reports, and a Per Capita Service Measure Comparison, which visualizes service data from the DPI annual reports. You can find our dashboards at <https://public.tableau.com/app/profile/scls/vizzes>.

Tamara R. is currently uploading new materials to CONTENTdm for the Reedsburg and Pardeeville libraries, as well as a yearbooks collection for Verona. CONTENTdm is a product that allows libraries and other organizations to build and showcase their digital collections on their websites, making the content more discoverable.

Delivery Highlights

Delivery has partnered with the Wisconsin Department of Health and Human Services to distribute COVID tests to libraries. So far, they have delivered more than 5,100 tests.

Other News

Registration for the Wisconsin Library Association Annual Conference is now open. The conference will be held at the KI Convention Center in Green Bay, November 5 – 8, 2024. An early bird discount is available through October 1; that rate is \$350 for trustees for the full conference and includes breakfast, lunch, and break each day. The single day rate is \$190. Please contact me if you would like additional information about conference attendance.

The Cornerstone Award Event will be held on from 5:30 until 7:30 p.m. on Thursday, October 3, 2024, at Waunakee Public Library. It promises to be a very exciting night. This year's award honors Jaime Healy-Plotkin, a former trustee on this board. First Business Bank, Hausmann Group, and Andy's Heating and Cooling have sponsored the event.

I will be out of the office from September 28 through October 9. Please direct any questions during that time to Heidi Moe or Kerrie Goeden.

Respectfully submitted by,

Shannon M. Schultz