



PORTAGE COUNTY

MEETING MINUTES

HIGHWAY COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, August 20, 2024

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 455 356 847, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Highway Committee Meeting was called to order by Chair D. Ladick at 3:38 p.m.

Members Present: Chair D. Ladick, Vice Chair S. Cieslewicz, Member M. Jacowski (Remote), Member A. Schwartz, Member S. Potocki

Others Attending: Nathan Check, Stacy Zerby, Corey Giese, John Pavleski, Lori Printz, Gayle Hintz

CORRESPONDENCE

1. WisDOT STH 49 Local Official Meeting Invitation

Update Only

2. Northcentral Region Fall Educational Meeting Invitation

Update Only

3. Office of the Commissioner of Railroads Notice of Investigation for Hayes Avenue, CTH F, Meehan Road

Update Only

PRESENTATIONS

REPORTS

4. July 2024 Vendor Invoice List

Invoice Listing Reviewed

5. Commissioner's Report

Update Only

6. Report on Consultant Design Services – CTH R Path Design

Update Only

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

7. Approval of July 16, 2024 Minutes

A motion was made by Vice Chair S. Cieslewicz, seconded by Member A. Schwartz to approve the minutes. Motion carried by unanimous vote.

DISCUSSION/POSSIBLE ACTION**8. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

A motion was made by Member A. Schwartz, seconded by Chair D. Ladick to approve a special meeting attendance for Member S. Potocki and Vice Chair S. Cieslewicz for the North Central Region Fall Educational Meeting on September 26, 2024. Motion carried by voice vote.

9. Discussion and Possible Action on CTH Z Road Closure Requests

A motion was made by Member S. Potocki, seconded by Member A. Schwartz to approve CTH Z Road Closure Requests with required traffic control and set-up. Motion carried by voice vote.

10. Discussion and Possible Action on 2025 Bridge/Culvert Aid Applications and Budget

A motion was made by Member A. Schwartz, seconded by Vice Chair S. Cieslewicz to approve the 2025 Bridge/Culvert Aid Application Request for the Town of Hull, Pine Bluff Road \$6,500 and Town of Eau Pleine, Lake Road \$110,000. Motion carried by voice vote.

11. Discussion and Possible Action on 2024 Equipment Purchase – Hot Patch Unit

A motion was made by Member S. Potocki, seconded by Vice Chair S. Cieslewicz to approve the 2024 Equipment Purchase - Hot Patch Unit to Sherwin Industries, Inc. for \$39,825. Motion carried by voice vote.

12. Discussion and Possible Action on Resolution Approving and Authorizing a Professional Service Agreement with Merjent, Inc. for Wetland and Stream Mitigation Bank Maintenance and Monitoring Services

A motion was made by Vice Chair S. Cieslewicz, seconded by Member A. Schwartz to approve a resolution approving and authorizing a Professional Service Agreement with Merjent, Inc. for Wetland and Stream Mitigation Bank Maintenance and Monitoring Services for \$447,472. Motion carried by voice vote.

13. Discussion and Possible Action on WisDOT State Municipal Agreement for CTH II Bear Creek Bridge

A motion was made by Member S. Potocki, seconded by Member A. Schwartz to approve WisDOT State Municipal Agreement for CTH II Bear Creek Bridge and authorize the Commissioner to sign. Motion carried by unanimous vote.

14. Discussion and Possible Action on Budget Amendment Transfer Request for Local Road Improvement Project CR AA

A motion was made by Vice Chair S. Cieslewicz, seconded by Member S. Potocki to approve Budget Amendment Transfer Request for Local Road Improvement Project CTH AA. Motion carried by unanimous vote.

15. Discussion on 2024 Road Tour

Discussion Only

16. Discussion on 2025 Highway Department Budget

Discussion Only

NEXT MEETING DATE

Tuesday, September 17, 2024 - 3:30 p.m.

ADJOURNMENT

Adjourned at 4:07 p.m.