



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, July 8, 2024

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 345 651 049, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Finance Committee meeting was called to order at 05:00 PM

Members Present: Larry Raikowski, Dave Ladick, Julie Morrow, Vinnie Miresse

Attending In-Person: Larry Raikowski, Dave Ladick, Julie Morrow, Vinnie Miresse

Attending Online: None

Members Excused: None

Members Absent: Andrew Rockman

CORRESPONDENCE

1. Wisconsin Department of Justice, FY 2022 Desk Review

Director Jossie shared the communication.

REPORTS

2. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

3. Treasurer

- Delinquent Tax Parcel Status Updates
- Staffing and Operations
- Tax Collection Update

Treasurer Przybelski reported on delinquent tax parcels, staffing, and partner tax collection banks.

4. Information Technology

- Amherst Tele Internet Service Renewal for Jordan Park

Director Gollnick reported on a 3 year renewal with Amherst Telephone.

5. Purchasing

- Bids
- Surplus

Director Schultz provided an update on procurements.

6. Finance

Director Jossie discussed the memo provided in the packet materials.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time,

with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

No one registered to address the Committee on specific agenda items.

APPROVAL OF MINUTES

7. June 10, 2024 Minutes

A motion was made by Vinnie Miresse, seconded by Dave Ladick, to approve the minutes. Motion to approve the minutes carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

8. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

There were no requests for special meetings.

9. Discussion and Notice regarding Accounts Receivable Write-Offs

- Amounts less than \$20 (Notice only – previously authorized by Department Director)
- Amounts of \$20 - \$999 (Notice only – previously authorized by Finance Director)
- Amounts of \$1,000 - \$5,000
- Amounts over \$5,000

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve write-offs for \$1,000 - \$5,000. Motion to approve carried by voice vote, with no negative votes.

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve write-offs for over \$5,000. Motion to approve carried by voice vote, with no negative votes.

10. Discussion and Possible Action regarding Resolution Approving and Authorizing a Three Year Agreement with US Cellular to Provide Cellular Phone Services for Portage County

A motion was made by Julie Morrow, seconded by Vinnie Miresse, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

11. Discussion regarding the Portage County Proposed 2025 – 2030 Capital Improvement Plan

This includes proposed capital projects for the following areas – Government Facilities Improvements, Security Improvements, and Building New Construction & Improvements; Health Care Center Building Project; Highway Road Improvements; Solid Waste Facility & Operations Equipment Improvements; Parks Improvements and Equipment; Information Technology Equipment, Software, & Network Improvements; Aerial Photography and LiDAR; and other County capital projects.

The Portage County Proposed 2025 – 2030 Capital Improvement Plan can be found on the County's website at <https://www.co.portage.wi.gov/492/Capital-Improvement-Plans>

The Committee discussed the proposed plan.

12. Discussion and Possible Action regarding Resolution Authorizing Revised Obligations to Existing State and Local Fiscal Recovery Funds Program (SLFRF) Projects

A motion was made by Vinnie Miresse, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

13. Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):

- Solid Waste - WI Department of Natural Resources E-Cycle WI Electronics Collection grant application in the amount of \$4,167

A motion was made by Vinnie Miresse, seconded by Julie Morrow, to approve the grant application. Motion to approve carried by voice vote, with no negative votes.

14. Discussion and Possible Action regarding Resolution Authorizing 2024 Budget Amendments and Transfers

A motion was made by Dave Ladick, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

15. Discussion and Possible Action regarding Resolution Authorizing the Final Reconciliation for Fiscal Year 2023 for All County Funds

A motion was made by Dave Ladick, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

16. Discussion and Possible Action regarding Recommendation for New Position Request - Risk Management Specialist (8 hours)

A motion was made by Vinnie Miresse, seconded by Dave Ladick, to approve. Motion to approve carried by voice vote, with no negative votes and one member abstaining (L. Raikowski).

17. Discussion and Review regarding Proposed 2025 Worker's Compensation Rates

Director Jossie discussed the proposed rates.

CLOSED SESSION

18. Enter into Closed Session Pursuant to Wis. Stat. § 19.85(1)(g) for the Purpose of Conferring with Legal Counsel who is Rendering Oral or Written Advice Concerning Strategy to be Adopted by the Committee with Respect to Litigation in which the County is Presently Involved, regarding a County Employee Worker's Compensation Case

A motion was made by Dave Ladick, seconded by Vinnie Miresse, to enter into closed session. Motion to enter into closed session carried by voice vote, with no negative votes.

A motion was made by Julie Morrow, seconded by Dave Ladick, to reconvene to open session. Motion to reconvene to open session carried by voice vote, with no negative votes.

OPEN SESSION

19. Reconvene to Open Session for Discussion and Possible Action on Items Discussed in Closed Session

There was no action on this item.

NEXT MEETING DATE

20. August 12, 2024

ADJOURNMENT

The meeting was adjourned by the Chair.
Meeting adjourned at 06:29 PM