



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, June 5, 2024

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 411 841 301, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Human Resources Committee meeting was called to order by M. Jacowski at 05:00 PM

Members Present: Larry Raikowski, Matt Jacowski, Chris Doubek, Janell Wehr, Suzanne Oehlke

Staff Attending: L. Belanger Tess, C. Wojchik

Others Attending: J. Jossie (web), R. Reser, M. Deininger (web), K McDonald (web), M. Clark, M. McDonald, C. Cousins, T. Neuenfeldt, W. Hlavac (web), Deputy Levandowski

CORRESPONDENCE

1.
 - EAP Flyer - June 2024
 - Wellness Newsletter - June 2024

PRESENTATIONS

REPORTS

2.
 - Consumer Price Index - April 2024
 - Health Plan Financial Performance Analysis-Executive Overview - April 2024
 - Recruitment Update
 - CMS Final Rule Minimum Staffing for Long-Term Care Facilities - Marcia McDonald, HCC Administrator
 - Director's Report

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

3. May 9, 2024

A motion was made by C. Doubek, seconded by S. Oehlke, to approve the minutes from May 9, 2024. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None

5. Discussion and Possible Action re: Approval of an additional 1044 hours for Health Care Center Limited Term Finance Manager

A motion was made by L. Raikowski, seconded by S. Oehlke, to approve the additional 1044 hours for the Health Care Center Limited Term Finance Manager. Motion to approve carried by voice vote, with no negative votes.

6. Discussion and Possible Action re: Resolution authorizing a reorganization that results in changing the current 40 hour per week Legal Associate/Victim Witness hybrid position to a 40 hour per week Victim Witness Specialist position

A motion was made by L. Raikowski, seconded by S. Oehlke, to approve the resolution authorizing a reorganization that results in changing the current 40 hour per week Legal Associate/Victim Witness hybrid position to a 40 hour per week Victim Witness Specialist position. Motion to approve carried by voice vote, with no negative votes.

7. Discussion and Possible Action re: 2025 Budget Guidelines - Health Insurance Premiums, Premium Contributions and Health Savings Account (HSA) Contribution

A motion was made by M. Jacowski, seconded by C. Doubek, to approve the 2025 Budget Guidelines - Health Insurance Premiums to a 20% increase in PPO and HDHP premiums, a 20% employee premium contribution for the PPO plan and, a 10% employee premium contribution for the HDHP plan. Motion to approve carried by voice vote, with no negative votes.

A motion was made by L. Raikowski, seconded by S. Oehlke, to approve the 2025 Budget Guidelines - Health Savings Account (HSA) Contribution to remain the same as 2024 with no changes for 2025, employer contribution of \$1000 for HDHP family plan participants and employer contribution of \$500 for HDHP single plan participants. Motion to approve carried by voice vote, with no negative votes.

NEXT MEETING DATE**8. To be discussed**

Next meeting time will be July 11, 2024 at 5:00 p.m.

ADJOURNMENT

Motion by S. Oehlke, second C. Doubek, all ayes to adjourn. Meeting was adjourned at 6:30 p.m.