



PORTAGE COUNTY

STEVENS POINT FIRE DEPARTMENT
1701 FRANKLIN STREET
STEVENS POINT, WI 54481

MEETING MINUTES

LOCAL EMERGENCY PLANNING COMMITTEE

Thursday, May 2, 2024

8:30 AM

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 212 817 618 016

Passcode: KT5QZE

Or call in (audio only)

[+1 872-242-7813, 659807872#](#) United States, Chicago

Phone Conference ID: 659 807 872#

CALL TO ORDER

The Local Emergency Planning Committee meeting was called to order at 8:30 am.

Members Present:

Attending In-Person: JB Moody, David Lutz, Brandi Makuski, Joe Nagel, Brian Lepper, Corinna Neeb, Bonnie Skalecke, John Pavelski, Don Jankowski, Mark Deaver, Justin Malin, Gary Garske, Nick Proulx, Stephanie Duxbury-Weir, Emma Baumhofer

Attending Online: Patrick Burch, Sally McGinty

Members Absent: Kenneth Collins, Kenneth Glazer (Excused), David Jimenez, Jacob Greeley

Others Attending:

Attending In-Person: Robert Weinert, Kasia Norgaard, Andrea Krantz, Jason Meidl, Russ Kollmansberger, Barbera Muckler Poirier, Kristopher Falasco

Attending Online: Philip Gruber

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

PRESENTATION

1. Presentation by Canadian National

Russ Kollmansberger presented on railroad transportation safety and incident response.

APPROVAL OF MINUTES

2. LEPC Minutes 02.01.2024

A motion was made by Brian Lepper, seconded by Bonnie Skalecke, to approve the LEPC meeting minutes for February 1, 2024. Motion carried by voice vote, with no negative votes.

REPORTS

3. Emergency Coordinator's Report

Deputy EM Coordinator Bonnie Skalecke:

- On April 8th received a new 311 report from Flint Hills Stevens Point Facility
- The LEPC webpage is up and running. The bylaws can be found there.
- Youth Involvement: Working with the extension office to meet with 4-H educators that had or have a strong youth governance

program

- Received an invoice for Waupaca County Hazmat Contract - it has been approved for payment

4. Emergency Release and Spill Report

Deputy EM Coordinator Bonnie Skalecke:

- Since the last meeting there have been 8 spill reports:
 - 20 gallons of diesel at Americold, 02/03/2024 - Refrigerator unit failed on semi-trailer
 - 20 gallons of diesel at the intersection of Stanley St and Green Ave, 03/06/2024 - Vehicle collision
 - Unknown amount of gasoline at 255 Washington Ave, 03/08/2024 - Vehicle driving around leaking gasoline
 - Unknown amount of oil substance at intersection of Griffith Ave and 90th St S, 03/20/2024 - Unknown cause
 - 20 gallons of mineral oil near the intersection of Birch Dr and Coolidge Ave in a farm field, 04/03/2024 - Transformer knocked down due to weather
 - 15 gallons of diesel on Hwy 10 near Algoma St, 04/12/2024 - Transportation Accident
 - 1000 gallons of treated wastewater at Pixelle, 04/28/2024 - Aeration basin overflow flowed into outfall for rainwater, unknown amount reached the Wisconsin River, culverts and piping were blocked off
 - Unknown amount and unknown substance released at the boat launch near Post Rd and Water St, 04/29/2024 - a car backing a boat into the water slipped in and was completely submerged

5. Portage County Hazardous Materials Team Report

Fire Chief Mark Deaver:

- One activation on April 12, 2024 - Hwy 10 semi accident, 15 gallons of diesel initially reported by DNR, 150 gallons of diesel actual

DISCUSSION/POSSIBLE ACTION

6. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

7. Hazardous Materials Response Claims

Fire Chief Mark Deaver:

- One activation on April 12, 2024 - Hwy 10 semi accident, 15 gallons of diesel initially reported by DNR, 150 gallons of diesel actual - the bill will be sent to the spiller for reimbursement of:
 - manpower
 - vehicle
 - supplies

8. Existing TIER II Plan Updates

Deputy EM Coordinator Bonnie Skalecke:

- Total 105 submissions year-to-date:
 - 1 initiated
 - 97 annual
 - 7 updates

9. New TIER II Plans

Deputy EM Coordinator Bonnie Skalecke:

- Insight FS - Amherst Junction

10. Offsite Facility Emergency Plans

- Dakota Supply Group
- Joern's Warehouse

A punctuation error was brought up in the Joern's Warehouse plan. That error has been corrected. A motion was made by Brian Lepper, seconded by Mark Deaver, to approve both plans with the punctuation error correction made to the Joern's Warehouse plan. Motion carried by voice vote, with no negative votes.

11. Hazmat Countywide Strategic Plan

Deputy EM Coordinator Bonnie Skalecke:

- Nothing new to report

12. New Members Addition/Approval

New Members for approval:

- Jason Meidl - Support Services Lieutenant, Portage County Sheriff's Office
- Andrea Krantz - EMS Coordinator, Portage County Sheriff's Office
- Barbera Muckler Poirier - Safety Manager, McCain Foods, Plover
- Kristopher Falasco - Plant Engineering Manager, McCain Foods, Plover
- Leigh Ann Trzinski - Shelter Director, Salvation Army

A motion was made by Mark Deaver, seconded by Brian Lepper, to approve the listed individuals for LEPC membership. Motion carried by voice vote, with no negative votes.

13. Consideration of Future Agenda Items

- Student Involvement in the November LEPC Meeting
- Joint LEPC Meeting with Marathon and Lincoln Counties
- Presentation from the FBI Milwaukee field office on Weapons Of Mass Destruction (WMD) Program

NEXT MEETING DATE August 1, 2024 at 8:30am

ADJOURNMENT

A motion was made by Brandi Makuski, seconded by Bonnie Skalecke, to adjourn. Motion carried by voice vote. Meeting adjourned at 9:25am.

NOTICES