

South Central Library System Board of Trustees Minutes

6/27/2024, 12:15 p.m.

1650 Pankratz Street, Madison

Meeting held via Zoom & in person

Action Items:

Approved the 2024 Mid-year Budget & Notes

Approved the 2025 Agreement for Cataloging Services between SCLS and Madison Public Library

Approved the 2025 PC Support Fee Increase for Member Libraries (rate per PC)

Present: B. Carus, B. Clendenning, S. Feith, J. Fordham, N. Foth, S. Garcia, M. Howe, M. Jorgensen, M. Nelson, D. Peterson, G. Poulson, L. Ross, T. Walske J. Wright

Excused: J. Honl, H. St. Maurice

Absent: C. Clark, P. Cox

Recorder: H. Moe

SCLS Staff Present: S. Schultz, K. Goeden

Guest:

Call to Order: 12:15 p.m. M. Nelson, Vice President

- a. Introduction of guests/visitors: David Peterson, newly elected Dane County representative, was introduced.
- b. Changes/Additions to the Agenda: None
- c. Requests to address the Board: None

Approval of previous meeting minutes: 5/23/2024 Minutes

- a. Motion: G. Poulson moved approved of the 5/23/2024. M. Howe seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried. J. Wright and D. Peterson abstained.

Financial Statements: K. Goeden provided an overview of the financial statements.

Bills for Payments: The payment amount is \$304,295.50

- a. Motion: S. Feith reviewed the bills for payment and moved approval. G. Poulson seconded.
- b. Discussion: None.
- c. Vote: Motion carried.

Presentation:

- a. Financial Statements Overview: K. Goeden provided a power point presentation of an overview of the financial statements, which is in the documents online.
- b. 2024 Mid-Year Budget: M. Nelson

Committee Reports:

- a. Advocacy: If anyone is interested in chairing the committee, please contact S. Schultz.
- b. Budget & Finance and Personnel: 2024 Mid-year Budget – M. Nelson noted the committees met to review the 2024 mid-year budget and recommends approval to the SCLS Board.

Action Items:

a. Accept the recommendation to approve 2024 Mid-year Budget & Notes from committees:

i. Motion: M. Nelson moved approval of the 2024 mid-year budget and notes. M. Howe seconded.

ii. Discussion: None

iii. Vote: Motion carried.

b. Approve 2025 Agreement for Cataloging Services between SCLS and Madison Public Library (no changes)

i. Motion: B. Clendenning moved approval of the 2025 agreement for Cataloging Services between SCLS and Madison Public Library. N. Foth seconded.

ii. Discussion: None

iii. Vote: Motion carried. S. Garcia abstained.

c. Approve 2025 PC Support Fee Increase for Member Libraries (rate per PC)

i. Motion: L. Ross moved approval of the 2025 PC support fee increase for member libraries. B. Carus seconded.

ii. Discussion: None

iii. Vote: Motion carried.

Discussion:

a. Upcoming Strategic Planning Process: S. Schultz - The current strategic plan, which runs from 2022 through 2024, is in need of renewal. An exhaustive planning process has not been completed since before the pandemic. There are plans to gather information through focus group discussions at the All Director's meeting in November as well as staff gathering information during the year to draft the plan. The strategic plan should be completed by the June 2025 board meeting. We would like the board to take action at the July 2024 board meeting to extend the current plan to included 2025 so that we have the time to complete the revised plan. A timeline and the current plan will be provided to the board prior to the July meeting.

SCLS Foundation Report: S. Schultz – next meeting is July 25th. It was requested that a report be given from the foundation on a quarterly basis.

System Director's Report: You may view the System Director report online.

Administrative Council (AC) Report: Met 6/16/2024. You may view the minutes online.

Information sharing:

S. Garcia noted MPL is being asked to cut 5% from their budget.

S. Feith noted that MCM is creating a unique collection of ladders and bouncy houses that may be checked out by patrons. She questioned the definition of services that fall under chapter 43 as well as liability insurance for items provided to patrons. The community governs their own collections.

Adjournment: 1:16 p.m.

For more information about the Board of Trustees, contact Shannon Schultz

BOT/Minutes/6/27/2024