



PORTAGE COUNTY

MEETING MINUTES

HIGHWAY COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, May 28, 2024

4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 627 688 239, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Highway Committee Meeting was called to order by Highway Commissioner Check at 4:00 p.m.

Members Present: Member M. Jacowski, Member D. Ladick, Member S. Cieslewicz, Member A. Schwartz

Absent: Member S. Potocki

Others Attending: Nathan Check, Stacy Zerby, Lucas Meddaugh, Dan Worzella

ELECTION OF OFFICERS

1. Chairperson

Highway Commissioner Check asked for nominations for the Committee Chairperson position.

Member M. Jacowski nominated Member D. Ladick. No other nominations were received. A motion was made by Member M. Jacowski, seconded by Member A. Schwartz to cast a unanimous ballot and seat Member D. Ladick as Chair. Check asked for additional nominations three times with no other nominations. Nominations for the chairperson were closed.

2. Vice Chairperson

Chair D. Ladick asked for nominations for the Committee Vice Chairperson position.

Chair D. Ladick nominated Member S. Cieslewicz. No other nominations were received. A motion was made by Chair D. Ladick, seconded by Member A. Schwartz to cast a unanimous ballot and seat Member S. Cieslewicz as Vice Chairperson. Chair D. Ladick asked for additional nominations three times with no other nominations. Nominations for Vice Chairperson were closed.

ESTABLISH REGULAR MEETING DATE

The regular meeting dates will be every 3rd Tuesday beginning at 3:30 p.m.

CORRESPONDENCE

PRESENTATIONS

REPORTS

3. March 2024 and April 2024 Vendor Invoice Lists

Invoice Listings Reviewed

4. Commissioner's Report

Update Only

5. Report on 2024 Bridge Inspection Contract Award to KBIS

Update Only

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES**6. Approval of March 11, 2024 Minutes**

A motion was made by Member M. Jacowski, seconded by Vice Chair S. Cieslewicz to approve the minutes. Motion carried by unanimous vote.

DISCUSSION/POSSIBLE ACTION**7. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

8. Discussion and Possible Action on Resolution Authorizing Portage County to Accept Lands Dedicated to Portage County for a Public Road

A motion was made by Vice Chair S. Cieslewicz, seconded by Member M. Jacowski to approve the resolution authorizing Portage County to Accept Lands Dedicated to Portage County for a Public Road. Motion carried by unanimous vote.

9. Discussion and Possible Action on Request to Close CTH U for Kellner Area Parade, Town of Grant

A motion was made by Member M. Jacowski, seconded by Member A. Schwartz to approve a permit for the Closure of CTH U for Kellner Area Parade for Years 2024-2026 with the contingency that the organizers use a qualified traffic control entity approved by the highway commissioner. Motion carried by unanimous vote.

10. Discussion and Possible Action on Resolution Approving and Authorizing a Cost-Share and Maintenance Agreement with the Village of Plover for the CTH B Projects from Wisconsin Avenue to the IH39 Interchange

A motion was made by Vice Chair S. Cieslewicz, seconded by Member M. Jacowski to approve a Resolution Approving and Authorizing a Cost-share and Maintenance Agreement with the Village of Plover for the CTH B Projects from Wisconsin Avenue to the IH39 Interchange. Motion carried by unanimous vote.

11. Discussion and Possible Action on Resolution Approving and Authorizing a Contract for Services for the Town of Grant 95th and 100th Street Bridge Replacements

A motion was made by Member M. Jacowski, seconded by Vice Chair S. Cieslewicz to approve a Resolution Approving and Authorizing a Contract for Services with Sheet Piling Services, LLC for \$621,782 for the Town of Grant 95th and 100th Street Bridge Replacements. Motion carried by unanimous vote.

12. Discussion and Possible Action on Town of Grant 95th and 100th Street Bridge Construction Oversight Contract

A motion was made by Vice Chair S. Cieslewicz, seconded by Member A. Schwartz to approve the Town of Grant 95th and 100th Street Bridge Construction Oversight Contract to Quest Civil Engineers, LLC for \$42,331. Motion carried by unanimous vote.

13. Discussion and Possible Action on 2025 Equipment Purchase – Truck Chassis

A motion was made by Member M. Jacowski, seconded by Vice Chair S. Cieslewicz to approve the 2025 Equipment Purchase - Truck Chassis. Motion carried by unanimous vote.

14. Discussion and Possible Action on CTH D(CTH J to CTH A) Final Design Contract

A motion was made by Member A. Schwartz, seconded by Member M. Jacowski to approve CTH D Final Design Contract with Gremmer and Associates, Inc. for \$55,000. Motion carried by unanimous vote.

15. Discussion and Possible Action on 2024 Bituminous Oil Bids

A motion was made by Member M. Jacowski, seconded by Vice Chair S. Cieslewicz to award the 2024 Bituminous Oil Bid to Fahrner Asphalt Sealers. Motion carried by unanimous vote.

16. Discussion and Possible Action on 2024 Hot Mix Asphalt Bids

A motion was made by Member M. Jacowski, seconded by Member A. Schwartz to award the 2024 Hot Mix Asphalt Bid Lines 1-18 and 23 to American Asphalt, Lines 19-22 to American Asphalt and Northeast Asphalt, Lines 24-25 (LRIP Project) to Northeast Asphalt and line 26 to American Asphalt. Motion carried by unanimous vote.

17. Discussion and Possible Action on Highway Committee Representative for Safe Streets for All Committee

A motion was made by Member M. Jacowski, seconded by Vice Chair S. Cieslewicz to approve Amberle Schwartz for Representative for Safe Streets for All Committee. Motion carried by unanimous vote.

NEXT MEETING DATE

Tuesday, June 18, 2024 - 3:30 p.m.

ADJOURNMENT

Adjourned 4:30 p.m.