



PORTAGE COUNTY

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING AGENDA

FINANCE COMMITTEE

Monday, July 8, 2024

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 345 651 049, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

CORRESPONDENCE

1. Wisconsin Department of Justice, FY 2022 Desk Review

REPORTS

2. Vendor Invoice Lists
3. Treasurer
 - Delinquent Tax Parcel Status Updates
 - Staffing and Operations
 - Tax Collection Update
4. Information Technology
 - Amherst Tele Internet Service Renewal for Jordan Park
5. Purchasing
 - Bids
 - Surplus
6. Finance

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

7. June 10, 2024 Minutes

DISCUSSION/POSSIBLE ACTION

8. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings

- Special meeting attendance reports

9. Discussion and Notice regarding Accounts Receivable Write-Offs

- Amounts less than \$20 (Notice only – previously authorized by Department Director)
- Amounts of \$20 - \$999 (Notice only – previously authorized by Finance Director)
- Amounts of \$1,000 - \$5,000
- Amounts over \$5,000

10. Discussion and Possible Action regarding Resolution Approving and Authorizing a Three Year Agreement with US Cellular to Provide Cellular Phone Services for Portage County

11. Discussion regarding the Portage County Proposed 2025 – 2030 Capital Improvement Plan

This includes proposed capital projects for the following areas – Government Facilities Improvements, Security Improvements, and Building New Construction & Improvements; Health Care Center Building Project; Highway Road Improvements; Solid Waste Facility & Operations Equipment Improvements; Parks Improvements and Equipment; Information Technology Equipment, Software, & Network Improvements; Aerial Photography and LiDAR; and other County capital projects.

The Portage County Proposed 2025 – 2030 Capital Improvement Plan can be found on the County's website at <https://www.co.portage.wi.gov/492/Capital-Improvement-Plans>

12. Discussion and Possible Action regarding Resolution Authorizing Revised Obligations to Existing State and Local Fiscal Recovery Funds Program (SLFRF) Projects

13. Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):

- Solid Waste - WI Department of Natural Resources E-Cycle WI Electronics Collection grant application in the amount of \$4,167

14. Discussion and Possible Action regarding Resolution Authorizing 2024 Budget Amendments and Transfers

15. Discussion and Possible Action regarding Resolution Authorizing the Final Reconciliation for Fiscal Year 2023 for All County Funds

16. Discussion and Possible Action regarding Recommendation for New Position Request - Risk Management Specialist (8 hours)

17. Discussion and Review regarding Proposed 2025 Worker's Compensation Rates

CLOSED SESSION

18. Enter into Closed Session Pursuant to Wis. Stat. § 19.85(1)(g) for the Purpose of Conferring with Legal Counsel who is Rendering Oral or Written Advice Concerning Strategy to be Adopted by the Committee with Respect to Litigation in which the County is Presently Involved, regarding a County Employee Worker's Compensation Case

OPEN SESSION

19. Reconvene to Open Session for Discussion and Possible Action on Items Discussed in Closed Session

NEXT MEETING DATE

20. August 12, 2024

ADJOURNMENT

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: Remote comment by the public during the meeting will be at the discretion of the Chair.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.