



PORTAGE COUNTY

MEETING MINUTES

EXECUTIVE/OPERATIONS COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, June 4, 2024

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 386 093 250, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Executive/Operations Committee meeting was called to order at 5:00 PM by Chair Ray Reser.

Members Present: Supervisors Larry Raikowski, Ray Reser, Suzanne Oehlke, and Nancy Eggleston.

Members Excused: Supervisor Vinnie Miresse

Staff Attending: County Clerk Davis, Corporation Counsel Hickethier, Finance Director Jossie, Finance Treasury Coordinator Hlavac, County Executive Administrative Assistant Iwanski, and Clerk of Courts Roth.

Others Attending: Supervisor Jeanne Dodge and members of the public.

CORRESPONDENCE

None.

PRESENTATIONS

None.

REPORTS

1. Vendor Invoice Lists

Vendor Invoice lists were presented for review.

2. Corporation Counsel - Staffing, Operations, Activities, and Tax Deed Parcels Update

Corporation Counsel Hickethier provided an update of his office.

3. County Clerk - Budget, Operations, and Activities

County Clerk Davis provided an update of her office.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

4. May 7, 2024 Minutes

A motion was made by Supervisor Raikowski, seconded by Supervisor Eggleston, to approve the minutes. Motion to approve carried by voice vote, with no negative votes.

CONFIRMATION OF COUNTY EXECUTIVE COMMITTEE APPOINTMENTS

5. Various appointments to the Local Emergency Planning Committee as follows for a four-year term expiring April 17, 2028

Jason Midel
Barbera Muckler Poirier

Andrea Krantz
Kristopher Falasco

Leigh Ann Trzinski

A motion was made by Supervisor Oehlke, seconded by Supervisor Eggleston, to approve the appointments. Motion to approve carried by voice vote, with no negative votes.

6. Appointment of Brian Swan to the Portage County Parks Commission for a seven-year term expiring June 30, 2031

A motion was made by Supervisor Raikowski, seconded by Supervisor Oehlke, to approve the appointment. Motion to approve carried by voice vote, with no negative votes.

7. Appointment of Paul Cieslewicz as the 1st Alternate Citizen Member to the Portage County Board of Adjustment for a three-year term expiring June 30, 2027

A motion was made by Supervisor Raikowski, seconded by Supervisor Eggleston, to approve the appointment. Motion to approve carried by voice vote, with no negative votes.

8. Appointment of Dennis Meis as the 2nd Alternate Citizen Member to the Portage County Board of Adjustment for a three-year term expiring June 30, 2027

A motion was made by Supervisor Oehlke, seconded by Supervisor Eggleston, to approve the appointment. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

9. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None.

10. Discussion/Possible Action Re: Approval of Special Meeting Attendance Sheets

A motion was made by Supervisor Oehlke, seconded by Supervisor Eggleston, to approve the special meeting attendance sheets. Motion to approve carried by voice vote, with no negative votes.

11. Discussion/Possible Action Re: Changing the Passport Acceptance Agency from the Clerk of Courts Office to County Clerk's Office

A motion was made by Supervisor Raikowski, seconded by Supervisor Oehlke, to approve the resolution. Motion to approve carried by voice vote, with no negative votes.

12. Discussion/Possible Action Re: New Portage County Logo Design Concept

A motion was made by Supervisor Reser, seconded by Supervisor Raikowski, to proceed with logo option #1 and direct staff to draft a resolution for the next Executive/Operations Committee meeting in July. Motion carried by voice vote, with no negative votes.

NEXT MEETING DATE

13. July 2, 2024 @ 5:00 PM

ADJOURNMENT

A motion was made by Supervisor Oehlke, seconded by Supervisor Eggleston, to adjourn. Motion carried by voice vote. Meeting adjourned at 5:23 PM.