



PORTAGE COUNTY

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING MINUTES

SPACE AND PROPERTIES COMMITTEE

Tuesday, May 7, 2024

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 643 206 83, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Space and Properties Committee meeting was called to order at 03:30 PM

Members Present: Dave Ladick, Dave Medin, Janell Wehr, Jeanne Dodge, Nancy Eggleston all attending in person.

Staff Attending: Todd Neuenfeldt, Chris Schultz, John Pavelski, Jane Iwanski, Maria Davis, Ray Reser in person. Bill Hlavac and Jennifer Jossie attended virtually.

ELECTION OF OFFICERS

1. Chairperson

Director Neuenfeldt called for nominations for the 2024-2026 Space and Properties Committee Chair.

Supervisor Dave Ladick nominated Jeanne Dodge.

Supervisor Nancy Eggleston nominated Dave Medin.

With no other nominations, the nominations were closed.

Dave Medin requested a voice vote by Supervisor in alphabetical order.

Jeanne Dodge's preference was Jeanne Dodge.

Nancy Eggleston's preference was Dave Medin.

Dave Ladick's preference was Jeanne Dodge.

Dave Medin's preference was Dave Medin.

Janell Wehr's preference was Dave Medin.

Jeanne Dodge conceded.

A motion was made by Janell Wehr, seconded by Nancy Eggleston, to seat Dave Medin as Chair of Space and Properties. Motion to Approve carried by voice vote, with no negative votes. Supervisor Dave Medin was seated as Space and Properties Committee Chair.

2. Vice Chairperson

Chair Dave Medin called for nominations for the 2024-2026 Space and Properties Committee Vice Chair.

Supervisor Dave Ladick nominated Jeanne Dodge.

Supervisor Janell Wehr nominated Nancy Eggleston.

With no other nominations, the nominations were closed.

Nancy Eggleston withdrew from consideration.

A motion was made by Dave Ladick, seconded by Janell Wehr, to seat Jeanne Dodge as Vice Chair of Space and Properties. Motion to Approve carried by voice vote, with no negative votes.

3. Courthouse Security and Facilities Committee Member

Chair Dave Medin requested to be seated as 2024-2026 Courthouse Security and Facilities Committee Member.

A motion was made by Dave Ladick, seconded by Nancy Eggleston, to seat Dave Medin as Courthouse Security and Facilities Committee Member. Motion to Approve carried by voice vote, with no negative votes.

ESTABLISH REGULAR MEETING DATE

First Tuesday of the Month at 3:30.

REPORTS

4. Vendor Invoice List Dated 2-29-24
5. Vendor Invoice List Dated 3-31-24
6. Director's Report

Staffing:

The Facilities Maintenance Technician Specialist/Electrician starts Monday May 13th.

Air Conditioning in the Health Care Center:

The Activities Area air conditioning unit has been placed on hold. The replacement unit has a lead time of approximately 3 months. The Dishroom Air Conditioning unit has been ordered and will be installed as soon as it arrives.

Gilfry Remodel Project:

The air handlers and chiller have been ordered for the Gilfry building remodel project. Facilities Management has been working on Demo for the project as time allows. Current plans are to start moving staff to the temporary location on Church Street starting around the end of August/early September. Currently it is expected that we will re-occupy the Gilfry building Mid-Summer 2025.

Courthouse Air Conditioning unit:

A new air conditioning unit was installed for the first floor-west side of the Courthouse.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

7. March 11, 2024 Space and Properties Meeting Minutes

A motion was made by Jeanne Dodge, seconded by Nancy Eggleston, to Approve both March 11, 2024 meeting minutes. Motion to Approve carried by voice vote, with no negative votes.

8. March 11, 2024 Joint Finance & Space and Properties Minutes 3-11-24

DISCUSSION/POSSIBLE ACTION

9. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

A motion was made by Jeanne Dodge, seconded by Dave Ladick, to approve a blanket approval for Chair Medin to attend the weekly update meeting with staff and Architects on Courthouse concept design without per diem. Motion to Approve carried by voice vote, with no negative votes.

NEXT MEETING DATE

June 4, 2024 at 3:30 in Annex Conference Room 1 and 2.

ADJOURNMENT

The Agenda is done. Chair Dave Medin adjourned the meeting at 3:56 p.m.