



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, May 13, 2024

4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 573 062 632, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Finance Committee meeting was called to order at 04:00 PM.

Members Present: Larry Raikowski, Dave Ladick, Julie Morrow, Andrew Rockman, Vinnie Miresse
Attending In-Person: Larry Raikowski, Dave Ladick, Julie Morrow, Andrew Rockman, Vinnie Miresse
Attending Online: None
Members Excused: None
Members Absent: None

ELECTION OF OFFICERS

1. Chairperson

Director Jossie called for nominations for chairperson. Dave Ladick nominated Larry Raikowski for chairperson. Nominations were called for two additional times. A motion was made by Dave Ladick, seconded by Julie Morrow, to cast a unanimous ballot for Larry Raikowski for chairperson. Motion to cast a unanimous ballot carried by voice vote, with no negative votes.

Larry Raikowski was seated as chairperson at this time.

2. Vice Chairperson

Chair Raikowski called for nominations for vice-chairperson. Julie Morrow nominated Dave Ladick for vice-chairperson. Nominations were called for two additional times. A motion was made by Vinnie Miresse, seconded by Andrew Rockman, to cast a unanimous ballot for Dave Ladick for vice-chairperson. Motion to cast a unanimous ballot carried by voice vote, with no negative votes.

Dave Ladick was seated as vice-chairperson at this time.

ESTABLISH REGULAR MEETING DATE

The Committee established the 2nd Monday of each month as the regular meeting date.

CORRESPONDENCE

No correspondence was presented to the Committee.

REPORTS

3. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

4. Treasurer

Treasurer Przybelski did not provide a report.

5. Information Technology

- Multi-Factor Authentication (MFA)

Director Gollnick provided an update regarding MFA implementation.

6. Purchasing

- Bids
- Surplus

Director Schultz provided updates on current procurements and surplus property.

7. Finance

Director Jossie provided updates on sales tax, capital projects, budget updates, budget planning, audit preparation, State & Local Fiscal Recovery Funds, WI DOR report updates, business park updates, ERP implementation activities, and department organization & staffing.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

Porfira Valcq requested to speak on agenda item #11.

APPROVAL OF MINUTES**8. April 8, 2024 Minutes**

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve the April 8, 2024 minutes. Motion to approve carried by voice vote, with no negative votes.

9. March 11, 2024 Joint Finance, Space & Properties, and Health Care Center Committees Minutes

A motion was made by Vinnie Miresse, seconded by Andrew Rockman, to approve the March 11, 2024 minutes. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION**10. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

No requests for special attendance were made.

11. Discussion and Possible Action regarding 2020 Delinquent Tax Parcels for Tax Deed Consideration

Porfira Valcq spoke to the Committee regarding parcel PORFIRIA G VALCQ 102231021-14.14 – Village of Amherst.

Treasurer Przybelski provided an overview of the parcels presented, along with providing an update on the parcels which were paid prior to the meeting including: JAMES S SALVINSKI 020240806-03.09 – Town of Hull and CHESTER TRYBA LIV TRUST 141240603-04.21C – Village of Junction City.

General discussion by the Committee regarding process, statutory references, and County Ordinance as related to delinquent taxes and tax deeds.

A motion was made by Vinnie Miresse, seconded by Dave Ladick, to tax deed parcel CHARLENE A SWAFFORD 016250716-02.12 – Town of Eau Claire. Motion to tax deed parcel carried by voice vote, with no negative votes.

A motion was made by Andrew Rockman, seconded by Julie Morrow, to tax deed parcel ROBERT C RICKMAN & ROGER A RICKMAN 018220732-14.03 – Town of Grant. Motion to tax deed parcel carried by voice vote, with no negative votes.

A motion was made by Dave Ladick, seconded by Andrew Rockman, to tax deed parcel RICHARD RAKOVIC 022221030-09.05 – Town of Lanark. Motion to tax deed parcel carried by voice vote, with no negative votes.

A motion was made by Larry Raikowski, seconded by Dave Ladick, to tax deed parcel GERALDINE R RILEY 02823082 – Town of Pine Grove. Motion to tax deed parcel carried by voice vote, with no negative votes.

A motion was made by Dave Ladick, seconded by Larry Raikowski, to tax deed parcel WILLIAM CARL SCARCE 02823151C – Town of Pine Grove. Motion to tax deed parcel carried by voice vote, with one negative votes (4-1, Morrow).

A motion was made by Andrew Rockman, seconded by Julie Morrow, to not tax deed parcel PORFIRIA G VALCQ 102231021-14.14 – Village of Amherst. Motion to not tax deed parcel carried by voice vote, with no negative votes.

A motion was made by Vinnie Miresse, seconded by Dave Ladick, to tax deed parcel CMC HEARTLAND PARTNERS 141240602-07.02 – Village of Junction City. Motion to tax deed parcel carried by voice vote, with no negative votes.

A motion was made by Larry Raikowski, seconded by Dave Ladick, to tax deed parcel MICHAEL FRANKWICK AND TONYA FRANKWICK 141500508 – Village of Junction City. Motion to tax deed parcel carried by voice vote, with no negative votes.

A motion was made by Vinnie Miresse, seconded by Andrew Rockman, to tax deed parcel MICHAEL FRANKWICK AND TONYA FRANKWICK 141500510 – Village of Junction City. Motion to tax deed parcel carried by voice vote, with no negative votes.

A motion was made by Dave Ladick, seconded by Andrew Rockman, to tax deed parcel BENINA SZMANSKI, SYLVIA PAVLOSKI, ELAINE PULCHINSKI, ET AL 281230801440002 – City of Stevens Point. Motion to tax deed parcel carried by voice vote, with no negative votes.

A motion was made by Dave Ladick, seconded by Larry Raikowski, to tax deed parcel MICHAEL J PITCHER 281230804202116 – City of Stevens Point. Motion to tax deed parcel carried by voice vote, with no negative votes.

A motion was made by Andrew Rockman, seconded by Vinnie Miresse, to tax deed parcel JEFF VAUGHTER 281240833302323 – City of Stevens Point. Motion to tax deed parcel carried by voice vote, with no negative votes.

12. Discussion and Possible Action regarding Accounts Receivable Write-Offs

- Amounts less than \$20 (Notice only – previously authorized by Department Director)
- Amounts of \$20 - \$999 (Notice only – previously authorized by Finance Director)
- Amounts of \$1,000 - \$5,000
- Amounts over \$5,000

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve write-offs for amounts over \$1,000. Motion to approve carried by voice vote, with no negative votes.

13. Discussion and Possible Action regarding Resolution Authorizing 2024 Budget Amendments and Transfers

A motion was made by Vinnie Miresse, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.. Motion to carried by voice vote, with no negative votes.

CLOSED SESSION

14. Enter into Closed Session Pursuant to Wis. Stat. § 19.85(1)(g) for the Purpose of Conferring with the County's Outside Legal Counsel who is Rendering Oral or Written Advice Concerning Strategy to be Adopted by the Committee with Respect to Litigation in which the County is Presently Involved, regarding a County Employee Worker's Compensation Case

A motion was made by Vinnie Miresse, seconded by Dave Ladick, to enter into closed session. Motion to enter into closed session carried by voice vote, with no negative votes.

A motion was made by Vinnie Miresse, seconded by Julie Morrow, to reconvene to open session. Motion to reconvene to open session carried by voice vote, with no negative votes.

OPEN SESSION

15. Reconvene to Open Session for Discussion and Possible Action on Items Discussed in Closed Session.

No discussion or action by the Committee.

NEXT MEETING DATE

16. Tentative - June 10, 2024

The next meeting date is June 10, 2024 at 5:00 PM.

ADJOURNMENT

The meeting was adjourned by Chair Raikowski.
Meeting adjourned at 06:11 PM