



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, May 9, 2024

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 510 756 273, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Human Resources Committee meeting was called to order by L. Belanger Tess at 05:00 PM

Members Present: Larry Raikowski, Matt Jacowski, Chris Doubek, Janell Wehr, Suzanne Oehlke

Staff Attending: L. Belanger Tess, C. Wojchik

Others Attending: J. Jossie (web), J. Pavelski, M. Splinter (web), N. Check (web), M. Deininger (web), K McDonald (web), M. Clark (web)

ELECTION OF OFFICERS

1. Chairperson

L. Belanger Tess called for nominations for Chair of the Human Resources Committee.

C. Doubek nominated M. Jacowski.

L. Belanger Tess called for any other nominations. L. Belanger Tess called for any other nominations. L. Belanger Tess called for any other nominations.

C. Doubek made a motion to close nominations and elect M. Jacowski for Chair of the Human Resources Committee, second by S. Oehlke.

Motion passed by unanimous voice vote.

2. Vice Chairperson

M. Jacowski called for nominations for Vice Chair of the Human Resources Committee.

C. Doubek nominated L. Raikowski.

M. Jacowski called for any other nominations. M. Jacowski called for any other nominations. M. Jacowski called for any other nominations.

C. Doubek made a motion to close nominations and elect L. Raikowski for Chair of the Human Resources Committee, second by S. Oehlke.

Motion passed by unanimous voice vote.

ESTABLISH REGULAR MEETING DATE

The regular meeting time was established as the first Thursday of the month at 5:00 p.m. When the time comes the Committee will discuss if they want to switch to 4:00 p.m. during Central Standard Time.

CORRESPONDENCE

3.

- EAP Flyer - May 2024
- Wellness Newsletter - May 2024

PRESENTATIONS None

REPORTS

4.

- Vendor Invoice List - March and April 2024
- Consumer Price index - March 2024
- Health Plan Financial Performance Analysis-Executive Overview - March 2024
- Wellness Incentive Program - Q1 2024 Report
- Employee Assistance Program (EAP) - Q1 2024 Report
- Recruitment Update - 05/03/2024
- Director's Report
 - On-site biometrics

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

5. Human Resources Committee Meeting - April 4, 2024

A motion was made by L. Raikowski, seconded by S. Oehlke, to approve the minutes from April 4, 20024. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

6. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None

7. Discussion and Possible Action re: Portage County Health Plan - 2024 Financial Benchmarking and 2025 Rate Impact Analysis

8. Discussion and Possible Action re: Revision to Portage County Code of Ordinance Section 3.11 County Human Resources Policy, 4(6) - Request for Reclassification or Upgrade and 5 - Authorization for New Positions

A motion was made by S. Oehlke, seconded by L. Raikowski, to approve the revision to Portage County Code of Ordinance Section 3.11 County Human Resources Policy, 4(6) - Request for Reclassification or Upgrade and 5 - Authorization for New Positions. Motion to approve carried by voice vote, with no negative votes.

NEXT MEETING DATE

Next meeting date is June 6, 2024 at 5:00 p.m.

ADJOURNMENT

A motion was made by C. Doubek, seconded by M. Jacowski, to adjourn. Motion carried by voice vote. Meeting adjourned at 06: 28 PM.