



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, April 4, 2024

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 145 465 746, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Human Resources Committee meeting was called to order by Chair Larry Raikowski at 5:00 PM

Human Resources Members Present: Vinnie Miresse, Larry Raikowski, Chris Doubek, Matt Jacowski, Steve Cieslewicz

Staff Attending: L. Belanger Tess, C Wojchik

Others Attending: N. Check (web), J. Pavelski, J. Jossie (web), T. Neuenfeldt

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

1.
 - April 2024 EAP Flyer
 - April 2024 Wellness Newsletter

APPROVAL OF MINUTES

2. Human Resources Committee Minutes - March 7, 2024

A motion was made by S. Cieslewicz, seconded by C. Doubek, to approve the minutes from March 7, 2024. Motion to approve carried by voice vote, with no negative votes.

REPORTS

3.
 - Human Resources Vendor Invoice List - February 2024
 - Consumer Price Index - February 2024
 - Health Plan Financial Performance Analysis-Executive Overview - January and February 2024
 - Recruitment Update - 03/29/2024
 - Quarterly Reports
 - Employees Hired with Negotiated Wage and/or Vacation
 - Human Resources Department Budgets
 - Human Resources Department
 - Employee Benefits
 - Health Insurance

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None

5. Discussion and Possible Action re: Approval of New Position Request using State and Local Fiscal Recovery Funds - Enterprise Resources Planning (ERP) Project Manager - 40 hours per week

A motion was made by M. Jacowski, seconded by V. Miresse, to approve the new position request using State and Local Fiscal Recovery Funds - Enterprise Resources Planning (ERP) Project Manager - 40 hours per week. Motion to approve carried by voice vote, with no negative votes.

6. Discussion and Possible Action re: Revision to Portage County Code of Ordinance Section 3.11 County Human Resources Policy, 9(7)(K) - Sick Leave Conversion

A motion was made by M. Jacowski, seconded by C. Doubek, to approve the revision to Portage County Code of Ordinance Section 3.11 County Human Resources Policy, 9(7)(K) - Sick Leave Conversion. Motion to approve carried by voice vote, with no negative votes.

NEXT MEETING DATE

- 7. Discuss Thursday, May 9, 2024 at 5:00 p.m. for new Committee (WACPD Conference is May 2nd and 3rd)**

NEXT MEETING DATE Thursday, May 9, 2024, at 5:00 p.m.

ADJOURNMENT

Motion by S. Cieslewicz, second C. Doubek, all ayes to adjourn. Meeting was adjourned at 5:23 p.m.