



PORTAGE COUNTY

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING AGENDA

FINANCE COMMITTEE

Monday, May 13, 2024

4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 573 062 632, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

ELECTION OF OFFICERS

1. Chairperson
2. Vice Chairperson

ESTABLISH REGULAR MEETING DATE

CORRESPONDENCE

REPORTS

3. Vendor Invoice Lists
4. Treasurer
5. Information Technology
 - Multi-Factor Authentication (MFA)
6. Purchasing
 - Bids
 - Surplus
7. Finance

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

8. April 8, 2024 Minutes
9. March 11, 2024 Joint Finance, Space & Properties, and Health Care Center Committees Minutes

DISCUSSION/POSSIBLE ACTION

10. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

11. Discussion and Possible Action regarding 2020 Delinquent Tax Parcels for Tax Deed Consideration**12. Discussion and Possible Action regarding Accounts Receivable Write-Offs**

- Amounts less than \$20 (Notice only – previously authorized by Department Director)
- Amounts of \$20 - \$999 (Notice only – previously authorized by Finance Director)
- Amounts of \$1,000 - \$5,000
- Amounts over \$5,000

13. Discussion and Possible Action regarding Resolution Authorizing 2024 Budget Amendments and Transfers**CLOSED SESSION**

- 14.** Enter into Closed Session Pursuant to Wis. Stat. § 19.85(1)(g) for the Purpose of Conferring with the County's Outside Legal Counsel who is Rendering Oral or Written Advice Concerning Strategy to be Adopted by the Committee with Respect to Litigation in which the County is Presently Involved, regarding a County Employee Worker's Compensation Case

OPEN SESSION

- 15.** Reconvene to Open Session for Discussion and Possible Action on Items Discussed in Closed Session.

NEXT MEETING DATE

- 16.** Tentative - June 10, 2024

ADJOURNMENT

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: Remote comment by the public during the meeting will be at the discretion of the Chair.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.