



PORTAGE COUNTY

MEETING MINUTES

LOCAL EMERGENCY PLANNING COMMITTEE

LAW ENFORCEMENT CENTER
TRAINING ROOM
1500 STRONGS AVE
STEVENS POINT, WI 54481

Thursday, February 1, 2024

8:30 AM

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 253 039 060 86

Passcode: GCzicD

Or call in (audio only)

[+1 872-242-7813,649165098#](#) United States, Chicago

Phone Conference ID: 649 165 098#

CALL TO ORDER

The Local Emergency Planning Committee meeting was called to order at 8:30 am.

Members Present:

Attending In-Person: JB Moody, David Lutz, Brandi Makuski, Joe Nagel, Wayne Kropidlowski, Brian Lepper, Corinna Neeb, Bonnie Skalecke, John Pavelski, Don Jankowski, Pete Krzmarzick, Ken Glazer, Jacob Greeley

Attending Online: Patrick Burch, Sally McGinty

Members Absent: Gary Garske (Excused), Kenneth Collins (Excused), Dan Reber, Hunter Hart, Jason Draheim, Jason D'Acchioli, Nick Proulx, Stephanie Duxbury-Weir (Excused), Mark Deaver

Others Attending:

Attending In-Person: Robert Weinert, Kasia Norgaard, Emma Baumhofer, Justin Malin, Al Haga, Anthony Luchini, Trevor Howard

Attending Online: Ed Schoer, David Jimenez

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

PRESENTATION

1. Presentation by Canadian National: Handling of the hazardous materials through railroad transportation

Due to a train derailment the presenter was not able to attend. Presentation will be moved to May 2024 meeting.

APPROVAL OF MINUTES

2. LEPC Minutes 11.02.2023

A motion was made by Don Jankowski, seconded by Joe Nagel, to approve the LEPC meeting minutes for November 2, 2023. Motion carried by voice vote, with no negative votes.

REPORTS

3. Emergency Coordinator's Report

Deputy EM Coordinator Bonnie Skalecke:

- The EPCRA full scale exercise at Monogram Foods on December 3, 2023 went well
- The final report for EPCRA 2023 grant was submitted
- Received a copy of Flint Hills Hazardous Waste Contingency Plan for Junction City and Stevens Point
- One Open Compliance Case at the state level for Veritiv Operating Company - when the facility closed, they did not properly

filed the Emergency Planning Notification to reflect the change

4. Emergency Release and Spill Report

Deputy EM Coordinator Bonnie Skalecke:

- On December 13, 2023 three yards of municipal waste spilled in Stevens Point due to equipment failure
- On December 18, 2023 estimated 500 gallons of mixed liquor (halfway through treatment process) were discharged to the Wisconsin River by Pixelle Specialty Solutions

5. Portage County Hazardous Materials Team Report

Deputy Chief Anthony Luchini:

- Nothing to report

DISCUSSION/POSSIBLE ACTION

6. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

7. Hazardous Materials Response Claims

Deputy EM Coordinator Bonnie Skalecke:

- No claims to report

8. Existing TIER II Plan Updates

Deputy EM Coordinator Bonnie Skalecke:

- 22 Annual Tier II Updates were submitted for 2023, 1 311 Report Update, 2 Updates made to 2023 Tier IIs, 1 EPN Update and 3 2022 Tier II Updates
- Received 22% of the Annual Tier II submissions that are due by March 1, 2023

9. New TIER II Plans

Deputy EM Coordinator Bonnie Skalecke:

- None to report

10. Offsite Facility Emergency Plans

Deputy EM Coordinator Bonnie Skalecke:

- There is a new state template to follow - all offsite facilities have been notified
- There is a number of new facilities selected for the offsite plan review in 2024

11. Hazmat Countywide Strategic Plan

Deputy EM Coordinator Bonnie Skalecke:

- Last year's plan was submitted and accepted by the regional director

12. Membership Renewals and New Members Addition/Approval

New members for approval:

- Justin Malin - Stevens Point Deputy Fire Marshall/EM Coordinator
- Emma Baumhofer - EHS Manager Trainee, Monogram Foods
- David Jimenez - EHS Coordinator, RRD

A motion was made by Brandi Makuski, seconded by Brian Lepper, to approve Justin Malin as a new LEPC Member. Motion to carried by voice vote, with no negative votes.

A motion was made by Don Jankowski, seconded by Bonnie Skalecke, to approve Emma Baumhofer as a new LEPC Member. Motion to carried by voice vote, with no negative votes.

A motion was made by Joe Nagel, seconded by Brian Lepper, to approve David Jimenez as a new LEPC Member. Motion to carried by voice vote, with no negative votes.

13. LEPC Outreach to Students

Deputy EM Coordinator Bonnie Skalecke:

- Working on setting up a meeting with the UW Extension to learn more about a program for Youth Representatives on Government Boards and Committees

Chief JB Moody:

- Explorer Program at the Stevens Point Fire Department - program for youth age 14-21 - working with them to see if they would be interested in coming to the LEPC meetings

14. Consideration of Future Agenda Items

Deputy EM Coordinator Bonnie Skalecke:

- Committee membership renewal in mid-April

NEXT MEETING DATE May 2, 2024 at 8:30am

ADJOURNMENT

A motion was made by Corinna Neeb, seconded by Bonnie Skalecke, to adjourn. Motion carried by voice vote. Meeting adjourned at 8:42am.

NOTICES