



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, March 18, 2024

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 110 332 161, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

Attending In-Person: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

Attending Online:

Members Excused:

Members Absent:

Staff Attending: Kim Vagueiro, Director; Katie Gonzalez Martin, Office Supervisor; Gary Garske, Public Health Manager; John Pavelski, County Executive; Lindsay Benaszkeski, Sanitarian; Sarah Agena, Community Health Planner

Others Attending:

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

1. Letter from Department of Natural Resources Re: 2023 Annual County Contract Review Follow-Up
2. Wisconsin State Health Officer Paula Tran's Statement on CDC Respiratory Virus Guidance

PRESENTATIONS

3. Department of Natural Resources 2023 Annual County Contract Review

Lindsay Benaszkeski presented information from the DNR 2023 Annual County Contract Review.

4. Wisconsin Department of Health Services Respiratory Virus Guidance Update FAQs

Gary Garske presented information regarding Wisconsin DHS Respiratory Virus Guidance updates.

APPROVAL OF MINUTES

5. March 4, 2024 Meeting Minutes

A motion was made by Bev Laska, seconded by Suzanne Oehlke, to Approve the minutes from 3/4/2024 with edits to the date of the minutes that were approved and information regarding votes for motion to enter into Closed Session. Motion to Approve minutes with edits carried by voice vote, with no negative votes.

REPORTS

6. Director's Report

- Health and Human Services Staffing, Operations, and Activities

Director Vagueiro provided Director's Report.

7. February 2024 Vendor Invoice List

The February 2024 Vendor Invoice List was provided.

DISCUSSION/POSSIBLE ACTION**8. Discussion and Possible Action Re: Approval of Community Health Assessment**

Gary Garske provided overview of Community Health Assessment. A motion was made by Bob Gifford, seconded by Suzanne Oehlke, to Approve Community Health Assessment. Motion to Approve carried by voice vote, with no negative votes.

9. Discussion and Possible Action Re: Adoption of Portage County Community Health Improvement Process and Plan (CHIPP) 2024-2028

Sarah Agena provided an overview of the Community Health Improvement Process and Plan (CHIPP). A motion was made by Suzanne Oehlke, seconded by Bev Laska, to adopt the CHIPP. Motion to Approve carried by voice vote, with no negative votes.

10. Discussion and Possible Action: Approval of Updates to 2024 Health and Human Services Department Fee Schedule

A motion was made by Suzanne Oehlke, seconded by Amber Garner, to Approve updates to 2024 Health and Human Services Department Fee Schedule. Motion to Approve carried by voice vote, with no negative votes.

11. Discussion and Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

12. Discussion and Possible Action re: Approval of Special Meeting Per Diem - Expense Reports (Board-Appointed)

A motion was made by Bob Gifford, seconded by Dave Medin, to Approve Special Meeting Per Diem - Expense Reports (Board-Appointed) for Supervisor Suzanne Oehlke for the CCS meeting on 3/11/2024 and the CCOP meeting on 2/6/2024 and for Jeanne Dodge for the Permanency Planning meeting on 3/6/2024. Motion to Approve carried by voice vote, with no negative votes.

BOARD MEMBER REPORTS FROM ATTENDANCE AT APPOINTED COMMITTEE MEETINGS**13. Supervisor Bob Gifford for the CAP Services Advisory Committee and the Woodlands Enhanced Health Services Advisory Committee****14. Supervisor Suzanne Oehlke for the Children's Community Options Program (CCOP) Advisory Committee and the Comprehensive Community Services (CCS)/Coordinated Services Team (CST) Advisory Committee**

Supervisor Suzanne Oehlke reported on the Children's Community Options Program Advisory Committee meeting on 3/11/2024.

15. Citizen Member Amber Garner for the Community Health Improvement Process and Plan Advisory Committee**16. Supervisor Jeanne Dodge for the Permanency Planning Committee****17. Citizen Member Bev Laska for the Permanency Planning Committee****CLOSED SESSION****18. Enter into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation.**

A motion was made by Chris Doubek, seconded by Suzanne Oehlke, to enter into Closed Session.
The motion to enter into Closed Session by the following vote:

9 Yes: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek , Bev Laska, Suzanne Oehlke, Amber Garner

0 No: None

0 Abstain: None

OPEN SESSION

19. Reconvene to Open Session

A motion was made by Julie Morrow, seconded by Bev Laska, to reconvene to Open Session. Motion to reconvene to Open Session carried by voice vote, with no negative votes.

NEXT MEETING DATE

20. April 1, 2024

ADJOURNMENT

Meeting adjourned at 05:44 PM