



PORTAGE COUNTY

MEETING MINUTES

PORTAGE COUNTY LEC
TRAINING ROOM
1500 STRONGS AVENUE
STEVENS POINT, WI 54481

PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

Wednesday, February 28, 2024

8:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 334 304 342, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 8:00 AM

Members Present: Don Jankowski, Stan Potocki, David Peterson, David Medin, Scott Soik

Attending In-Person: Don Jankowski, Stan Potocki, David Peterson, David Medin, Scott Soik

Attending Online:

Members Excused:

Members Absent:

Others Attending:

Sheriff Mike Lukas, Sheriff's Office

Chief Deputy Ben Beaudoin, Sheriff's Office

Captain Josh Ostrowski, Sheriff's Office

Captain Ronnie Leach, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Robert Weinert, EM

Andrea Krantz, EMS

Heather Schultz, Medical Examiner

Cass Cousins, District Attorney

Laura Belanger-Tess, Human Resources

Joe Gemza, Stevens Point Fire Department/EMS

Anthony Luchini, Plover Fire Department/EMS (Remote)

Adam Meshak, Amherst Fire Department (Remote)

Brandi Makuski, Point Plover Metro Wire

Jackie and John Szehner, Public

PRESENTATIONS

1. Portage County Sheriff's Office Awards

None

APPROVAL OF MINUTES

2. Public Safety/Emergency Management Committee Meeting Minutes January 24, 2024

A motion was made by Scott Soik, seconded by David Medin, to approve January 24, 2024 Public Safety/Emergency Management Committee Meeting Minutes. Motion carried by voice vote, with no negative votes.

VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

3. Sheriff
4. Emergency Management
5. Emergency Medical Services
6. Medical Examiner
7. District Attorney

SHERIFF'S OFFICE ACTIVITY REPORTS

8. Emergency Management

EM Coordinator Bob Weinert:

- Started working on updating the County Mitigation Plan - deadline is August 2025
- Working on updating WICAM cards
- Held Local Emergency Planning Committee (LEPC) meeting on February 1, 2024
- Working with the chemical facilities in the county to get their plans updated for 2024

9. Emergency Medical Services

EMS Coordinator Andrea Krantz:

- Attended the EM Resource and EM Track training
- Attended tabletop HAZMAT exercise put on by Wisconsin Health Emergency Preparedness in Marshfield
- HandTevy mobile application allowing access to protocols and medication dosing information has been up and running

10. Jail Activities

Captain Ronnie Leach:

- Staffing levels are increasing
- One Corrections Officer completed FTO and started solo work
- Extended a conditional offer to one Corrections Officer candidate
- Jail inmate population has been high
- Dual-purpose cell in Juvenile Detention has been utilized for housing adult inmates

11. Operations Activities

Captain Josh Ostrowski:

- Patrol
 - Secondary interviews for Deputy positions were conducted on February 2, 2024
 - One conditional offer has been extended with a start date of March 18, 2024
 - One Deputy completed FTO and started solo Patrol
 - One Deputy is in training and doing well
 - Deputy interviews for open positions are scheduled for mid-March
 - Lunch with Cops and basketball game at SPASH - one of the Sheriff's Office deputies participated in that event
- Communications Center
 - One Communication Technician is in training and doing well
 - Conducting background investigation on one Communication Technician candidate
 - Conducting interviews for additional open positions on February

12. Administrative Activities

Sheriff Mike Lukas:

- Lieutenant Wayne Kropidowski retired on February 16, 2024. Sergeant Jason Meidl has been promoted to the Lieutenant position replacing Lieutenant Kropidowski
- Will be attending a couple of job fairs:
 - February 28, 2024 - UWSP
 - March 13, 2024 - SPASH
- Coffee with a Cop event: March 26, 2024 at R&D Diner
- April 1, 2024 - Communication Technician Roxanne Jester will be retiring
- March 4, 2024 - both Drug Investigator positions will be filled

13. Medical Examiner Activities

Medical Examiner Heather Schultz:

- At the end of January attended the Medical Examiner Coroner Association of Wisconsin Conference in Stevens Point
- The groundbreaking for the new Regional Forensic Science Center in Marathon County has commenced

14. District Attorney Activities

District Attorney Cass Cousins:

- Interviews for the vacant Victim-Witness Coordinator position have been completed

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

Public comment by Jackie Schehner regarding excess speed issues on highway HH and McDill Avenue

CORRESPONDENCE

15. EMS Provider Monthly Activity Reports

16. Medical Director's Report

DISCUSSION ONLY

17. Portage County Sheriff's Office 2023 Annual Report

The Portage County Sheriff's Office 2023 Annual Report will be presented to the County Board on March 19, 2024

18. Portage County Medical Examiner 2023 Annual Report

The Portage County Medical Examiner 2023 Annual Report will be presented to the County Board on March 19, 2024

19. Capital Improvement Project FY27: In Car Cameras and Body Cameras

Sheriff Mike Lukas:

- The in car and body camera systems will need to be replaced in 2027, so this project is for funds planning purposes

DISCUSSION/POSSIBLE ACTION

20. Resolution authorizing a reorganization that results in changing the current 40 hour per week Legal Associate/Victim Witness hybrid position to a 40 hour per week Victim-Witness Coordinator position

A motion was made by David Medin, seconded by Stan Potocki, to authorize a reorganization that results in changing the current 40 hour per week Legal Associate/Victim Witness hybrid position to a 40 hour per week Victim-Witness Coordinator position. Motion carried by voice vote, with no negative votes.

21. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

NEXT MEETING DATE Wednesday, March 27, 2024 at 8:00AM, LEC Training Room

ADJOURNMENT

A motion was made by Stan Potocki, seconded by Scott Soik, to adjourn. Motion carried by voice vote.
Meeting adjourned at 8:29am.