



PORTAGE COUNTY

MEETING MINUTES

PLANNING AND ZONING COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, February 27, 2024

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 172 689 377, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Planning and Zoning Committee meeting was called to order at 5:27 PM.

Members Present: Larry Raikowski, Barry Jacowski, Julie Morrow, Mike Splinter, and Pat Keller

Staff Attending: Kristen Johnson, Jeff Hartman, Tim Reed, and Amy Heins

Attending In-Person: Tom Trzinski - County Surveyor, John Pavelski - County Executive

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

APPROVAL OF MINUTES

1. January 30, 2024

A motion was made by Julie Morrow, seconded by Mike Splinter, to approve. Motion to approve passed by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

2. Discussion - Continued Review of the Draft Portage County Comprehensive Plan
3. Discussion/Possible Action RE: Resolution Abolishing the Elective Office of Surveyor and Designating that Surveyor Duties be Performed by a Full-Time County-Employed Surveyor

A motion was made by Barry Jacowski, seconded by Julie Morrow, to approve. Reed stated we would need to pursue vehicle options for this position. Trzinski stated this position would need approximately \$20,000-\$30,000 for equipment. Motion to approve passed by voice vote, with no negative votes.

4. Discussion/Possible Action - Grants Applications/Awards (Portage County Ordinance 3.8.14): Planning & Zoning – Love Creek grant award in the amount of \$2,872.29

A motion was made by Barry Jacowski, seconded by Pat Keller, to approve. Motion to approve passed by voice vote, with no negative votes.

5. Discussion/Possible Action - Budget Amendments and Transfers: Budget Amendment for Love Creek Grant

A motion was made by Mike Splinter, seconded by Barry Jacowski, to approve. Motion to approve passed by voice vote, with no negative votes.

6. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

REPORTS**7. Vouchers and Procurement Card Authorizations**

Larry Raikowski noted for the record that vouchers and procurement authorizations have been reviewed.

8. 2023 Year End Report

Heins reviewed year-end permit numbers, and also stated we were in substantial compliance with our POWTS Program per our audit with the Department of Safety and Professional Services.

9. Update on Capital Improvement Projects

Hartman gave an overview of two projects in the queue; Lidar Update in 2024, and Aerial Photography Update in 2025.

NEXT MEETING DATE

The next standard meeting is scheduled for Tuesday, March 26, 2024 at 5:00 PM, in Conference Room 5.

ADJOURNMENT

A motion was made by Barry Jacowski, seconded by Julie Morrow, to adjourn. Motion carried by voice vote. Meeting adjourned at 07:09 PM.