

MINUTES
CENTRAL WISCONSIN WINDSHED PARTNERSHIP GROUP
ADVISORY COMMITTEE MEETING
HANCOCK AG RESEARCH STATION, N3909 CO RD V, HANCOCK WI 54949
November 13, 2023

Members present: Bill Clendenning, Chuck Sibilsky, Ed Hernandez

Staff/Advisors/Others present: Jennifer Glad, Tamas Houlihan, Roy Diver, Shannon Rohde, Patty Benedict, Joey Manninen, Chase Cortez, Seth Gerberding

1. **Call to Order** – The meeting was called to order at 9:35 a.m. by Vice Chair Clendenning
2. **Introductions** – Introductions took place.
3. Clendenning read the **PUBLIC NOTICE**: Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order. No one registered to speak.
4. **Discussion/Possible Action – Minutes of April 6, 2023** – Motion by Hernandez, second by Sibilsky to approve the minutes. Motion passed by voice vote.
5. **Staff Reports** – A written staff report was included in meeting packets. He provided additional comments regarding hiring interns. He explained the number of miles installed was lower than planned as he had lined up approximately six miles of living snow fence installations in Portage County; however, the DOT had to conduct environmental studies on those sites and substituted a smaller project at the interchange of 45/10. He noted some of the unused shrubs were used for replants, and some were donated to Schmeekle Reserve. Sibilsky reported that Adams County hired Colton Wolosek as their County Conservationist. Glad offered assistance with LTE recruitment.
6. **Discussion/Possible Action – 2023 Plan of Work Accomplishments/2024 Plan of Work** – Both were included in meeting packets. No action taken.
7. **Discussion/Possible Action – Limited Term Employee/Intern Pay Rates** – Rohde is authorized to determine pay rates for LTEs and interns. Rohde stated the intern market was very competitive in 2023 and pay rates were higher than what CWWP would normally offer. He increased the pay rate, and hired one intern, but they quit after three weeks. Hernandez suggested asking counties to supplement pay for interns. No action taken.
8. **Discussion/Possible Action – 2023 Budget Projections/2024 Budget** – Benedict noted the projections are best estimates. She noted the purchase of a new brush mower was not included in the projections. Rohde stated he will sell the old brush mower in the spring. No action taken.

9. Discussion/Possible Action – 2024 Fee Schedules – Rohde said there is no need to make any changes to the fee schedules. No action taken

10. Future Agenda Items – The Facility Agreement between CWWP and HARS will be up for renewal.

11. Next Meeting Date – Benedict will send a doodle poll for an April meeting.

12. Adjournment – Clendenning adjourned the meeting at 10:06 a.m.

Respectfully submitted,

Patty Benedict, Recording Secretary