



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, March 4, 2024

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 112 323 919, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke

Attending In-Person: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska

Attending Online: Suzanne Oehlke

Members Excused:

Members Absent: Amber Garner

Staff Attending: Kim Vagueiro, Director; Katie Gonzalez Martin, Office Supervisor; Craig Sankey, Children and Family Services Manager; Jessica Hake, Community Programs Manager; Gary Garske, Public Health Manager; John Pavelski, County Executive
Others Attending:

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

PRESENTATIONS

1. Division of Community Programs Q4 2023 Statistics

Jessica Hake presented the fourth quarter 2023 statistics for the Division of Community Programs.

APPROVAL OF MINUTES

2. February 19, 2024 Meeting Minutes

A motion was made by Chris Doubek, seconded by Bob Gifford, to Approve the February 19, 2024 meeting minutes. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

3. Director's Report
 - Health and Human Services Staffing, Operations, and Activities

Director Vagueiro provided the Director's Report.

DISCUSSION/POSSIBLE ACTION

4. Discussion/Information re: Update to 2024 Contracts Less than \$25,000 for Health and Human Services Department to Include Shepard Services and New Breastfeeding Peer Counselor

Director Vagueiro presented the updated 2024 Contracts Less than \$25,000 for Health and Human Services list.

5. Discussion and Possible Action re: Approval of Application for and Acceptance of Lead Testing in School and Child Care Programs Drinking Water Grant

A motion was made by Julie Morrow, seconded by Bev Laska, to Approve the application for and acceptance of Lead Testing in School and Child Care Programs Drinking Water Grant. Motion to Approve carried by voice vote, with no negative votes.

6. Discussion and Possible Action Re: Budget Amendment Transfer Request Due to Lead Testing in School and Child Care Programs Drinking Water Grant

A motion was made by Chris Doubek, seconded by Julie Morrow, to Approve the Budget Amendment Transfer Request due to Lead Testing in School and Child Care Programs Drinking Water Grant. Motion to carried by voice vote, with no negative votes.

7. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

8. Discussion and Possible Action re: Approval of Special Meeting Per Diem - Expense Reports (Board-Appointed)

A motion was made by Dave Medin, seconded by Julie Morrow, to Approve Special Meeting Per Diem - Expense Reports for Supervisor Bob Gifford for the CAP Services Committee meeting on 2/28/2024, Supervisor Jeanne Dodge for the Permanency Planning Committee meetings on 12/20/2023, 1/3/2024, and 2/21/2024, and Citizen Member Bev Laska for the Permanency Planning Committee meeting on 2/7/2024. Motion to Approve carried by voice vote, with no negative votes.

BOARD MEMBER REPORTS FROM ATTENDANCE AT APPOINTED COMMITTEE MEETINGS

9. Supervisor Bob Gifford for the CAP Services Advisory Committee and the Woodlands Enhanced Health Services Advisory Committee

Supervisor Bob Gifford provided the CAP Services Advisory Committee report.

10. Supervisor Suzanne Oehlke for the Children's Community Options Program (CCOP) Advisory Committee and the Comprehensive Community Services (CCS)/Coordinated Services Team (CST) Advisory Committee
11. Citizen Member Amber Garner for the Community Health Improvement Process and Plan Advisory Committee
12. Supervisor Jeanne Dodge for the Permanency Planning Committee
13. Citizen Member Bev Laska for the Permanency Planning Committee

CLOSED SESSION

14. Enter into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation.

A motion was made by Bob Gifford, seconded by Bev Laska, to enter into Closed Session.

The motion to enter into Closed Session by the following vote:

8 Yes: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek , Bev Laska, Suzanne Oehlke
0 No: None
0 Abstain: None

OPEN SESSION

15. Reconvene to Open Session

A motion was made by Julie Morrow, seconded by Chris Doubek, to reconvene to Open Session. Motion to reconvene to Open Session carried by voice vote, with no negative votes.

NEXT MEETING DATE

16. March 18, 2024

ADJOURNMENT

Meeting adjourned at 05:14 PM