



PORTAGE COUNTY

MEETING MINUTES

SPACE AND PROPERTIES COMMITTEE

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, February 6, 2024

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 528 454 130, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Space and Properties Committee meeting was called to order at 03:30 PM

Members Present: Jeanne Dodge, Dave Medin, Mike Splinter, Don Jankowski, Matt Jacowski

Attending In-Person: Don Jankowski, Dave Medin, Matt Jacowski, Mike Wiza

Attending Online: Jeanne Dodge, Mike Splinter

PUBLIC NOTICE

No public requested to speak.

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

No correspondence at this time.

APPROVAL OF MINUTES

1. January 2, 2024 Space and Properties Meeting Minutes

A motion was made by Dave Medin, seconded by Matt Jacowski, to approve minutes as presented. Motion to Approve carried by voice vote, with no negative votes.

2. January 8, 2024 Joint Health Care Center, Space & Properties, Finance, and Executive Operations Committee Meeting Minutes

A motion was made by Jeanne Dodge, seconded by Dave Medin, to approve as presented. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

3. Vendor Invoice List dated 12-31-23
4. Director's Report
 - Review Courthouse potential uses
 - Update on Gilfry remodel project
 - Potential future use of 1039 Ellis building
 - Update on Courthouse Security

Review Courthouse potential uses - Evaluation in process, cost proposal due in March.

Update on Gilfry remodel project - Basement demolition is in process by Facilities Staff. Architect and Construction Company are working on the design, equipment selection and project timeline.

Potential future use of 1039 Ellis building - Currently being used for contents of Gilfry; intent is to use building and warehouse for storage during construction.

Update of Courthouse Security - Still working with Sheriff's Department.

DISCUSSION/POSSIBLE ACTION**5. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

No special meeting attendance requests, approvals, or reports

6. Discussion Only regarding enhancement of security services for the Library including contracted security.**7. Discussion/Possible Action regarding Budget Amendment and Transfer Request - Library Security Services**

A motion was made by Dave Medin, seconded by Matt Jacowski, to approve the budget amendment to transfer the funds for security. Motion to Approve carried by voice vote, with no negative votes.

8. Discussion/Possible Action regarding Authorizing Agreement for Library Security Services (Portage County Ordinance 3.7.11)

A motion was made by Matt Jacowski, seconded by Dave Medin, to approve contract as presented. Motion to Approve carried by voice vote, with no negative votes.

CLOSED SESSION**9. Enter into Closed Session Pursuant to Wis. Stat. § 19.85(1)(e) for the purpose of Competitive or Bargaining Reasons to Review, Discuss, Deliberate, and Negotiate Portage County's Possible Offer to Purchase Real Estate.**

A motion was made by Matt Jacowski, seconded by Dave Medin, to enter into closed session. Motion to Approve carried by voice vote, with no negative votes.

5 Yes: Jeanne Dodge, Dave Medin, Mike Splinter, Don Jankowski, Matt Jacowski

0 No: None

OPEN SESSION**10. Reconvene to Open Session for Discussion and Possible Action on Items Discussed in Closed Session**

A motion was made by Matt Jacowski, seconded by Dave Medin, to reconvene in open session.

The motion to Approve by the following vote:

3 Yes: Dave Medin, Don Jankowski, Matt Jacowski

0 No: None

NEXT MEETING DATE Tuesday, March 5, 2024 at 3:30 p.m. in Annex Conference room 1 and 2.

An additional meeting will be held Monday, February 12, 2024 at 11:00 a.m. in Conference Room 1 and 2.

ADJOURNMENT

A motion was made by Jeanne Dodge, seconded by Matt Jacowski, to adjourn. Motion carried by voice vote.

Meeting adjourned at 04:36 PM