



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, February 8, 2024

4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 159 028 84, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Human Resources Committee meeting was called to order by Chair Larry Raikowski at 04:00 PM

Human Resources Members Present: Vinnie Miresse, Larry Raikowski, Chris Doubek, Matt Jacowski, Steve Cieslewicz

Staff Attending: L. Belanger Tess, C Wojchik (web)

Others Attending: N. Check (web), J. Pavelski, C. Wisinski (web), M. Davis, A. Haga, P. Przybelski, M. Deininger (web), K. McDonald (web), A. Baillargeon (web), D. Hickethier, J. Jossie

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

None

CORRESPONDENCE

1. Wellness Newsletter - January and February 2024

APPROVAL OF MINUTES

2. January 4, 2024

Motion by V. Miresse, second by S. Cieslewicz, all ayes to approve minutes from January 4, 2024.

REPORTS

3.
 - Vendor Invoice List - December 2023
 - Consumer Price Index - December 2023
 - Health Plan Financial Performance Analysis - Executive Overview - December 2023
 - Recruitment Update - January 31, 2024
 - Director's Report
 - Update re: Surveyor Appointment Initiative
 - Supervisor Miresse Report re: Attendance at Diversity, Equity, & Inclusion Applied conference

PRESENTATION

4. Alicia Baillargeon, MA, ACSM-EP from HealthSource Solutions - Wellness Incentive Program - 2023 Annual Review

DISCUSSION/POSSIBLE ACTION

5. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None

6. Discussion and Possible Action re: Review of Executive Administrative Assistant position description

A motion was made by M. Jacowski, seconded by V. Miresse to approve the executive administrative assistant position description striking #15 - A member of the Public Information team when the Emergency Operations Center (EOC) is activated. Motion to approve carried by voice vote, with no negative votes.

7. Discussion and Possible Action re: Elected Officials Compensation for the 2025-2028 Term for County Clerk, Register of Deeds, and County Treasurer

A motion was made by M. Jacowski, seconded by C. Doubek to approve a 2.5% salary increase each year, for four years, for elected officials' compensation for the 2025-2028 term for County Clerk, Register of Deeds, and County Treasurer. Motion to approve carried by voice vote, with no negative votes.

NEXT MEETING DATE Thursday, March 7, 2024 at 4:00 p.m.

ADJOURNMENT

Motion by C. Doubek, second S. Cieslewicz, all ayes to adjourn. Meeting was adjourned at 5:03 p.m.