



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, February 5, 2024

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 837 954 514, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

Attending In-Person: Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska

Attending Online: Jeanne Dodge, Suzanne Oehlke, Amber Garner

Members Excused:

Members Absent:

Staff Attending: Kim Vagueiro, Director; Katie Gonzalez Martin, Office Supervisor; Craig Sankey, Children and Family Services Manager; Jessica Hake, Community Programs Manager; Gary Garske, Public Health Manager; Sarah Agena, Community Health Planner; Supervisor Pat Keller

Others Attending: Citizen

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

PRESENTATIONS

1. Division of Public Health Q4 2023 Statistics

Gary Garske presented the fourth quarter statistics for the Division of Public Health.

2. Annual Report on Community Health Improvement Plan (CHIP) for 2023 and Updates on 2024 Community Health Improvement Process and Plan (CHIPP)

Sarah Agena presented information regarding the annual report for the CHIP for 2023 and the updates to the 2024 CHIPP.

APPROVAL OF MINUTES

3. January 15, 2024 Meeting Minutes

A motion was made by Bev Laska, seconded by Chris Doubek, to Approve the meeting minutes from 1/15/2024. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

4. Director's Report

- Health and Human Services Staffing, Operations, and Activities

Director Vagueiro provided the Director's Report.

DISCUSSION/POSSIBLE ACTION

5. Discussion/Information re: Additional Contract Added to 2024 Contracts Less than \$25,000 for Health and Human Services Department

Director Vagueiro provided information regarding an additional contract for 2024 with Andraska Consulting, LLC.

6. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

7. Discussion and Possible Action re: Approval of Special Meeting Per Diem - Expense Reports (Board-Appointed)

A motion was made by Joseph Jarabek, seconded by Chris Doubek, to Approve Meeting Per Diem - Expense Reports for Citizen Member Bev Laska for a Permanency Planning meeting on 1/17/2024 and for Supervisor Bob Gifford for the CAP Services meeting on 1/31/2024. Motion to Approve carried by voice vote, with no negative votes.

BOARD MEMBER REPORTS FROM ATTENDANCE AT APPOINTED COMMITTEE MEETINGS

8. Supervisor Bob Gifford for the CAP Services Advisory Committee and the Woodlands Enhanced Health Services Advisory Committee

Supervisor Gifford reported on the CAP Services meeting on 1/31/2024.

9. Supervisor Suzanne Oehlke for the Children's Community Options Program (CCOP) Advisory Committee and the Comprehensive Community Services (CCS)/Coordinated Services Team (CST) Advisory Committee

There was no report for this meeting.

10. Citizen Member Amber Garner for the Community Health Improvement Process and Plan Advisory Committee

There was no report for this meeting.

CLOSED SESSION

11. Enter into Closed Session Pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation.

A motion was made by Bob Gifford, seconded by Chris Doubek, to enter into Closed Session.

The motion to enter into Closed Session approved by the following vote:

9 Yes: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

0 No: None

0 Abstain: None

OPEN SESSION

12. Reconvene to Open Session.

A motion was made by Bob Gifford, seconded by Bev Laska, to reconvene to Open Session. Motion to reconvene to open session carried by voice vote, with no negative votes.

NEXT MEETING DATE

13. February 19, 2024

ADJOURNMENT

Meeting adjourned at 05:35 PM