



# PORTAGE COUNTY

## MEETING MINUTES

### HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX  
CONFERENCE ROOMS 1 & 2  
1462 STRONGS AVENUE  
STEVENS POINT, WI 54481

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Thursday, January 4, 2024

4:00 PM

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#### REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 939 326 880, then press #

To attend this meeting by video: [Click here to join the meeting](#)

#### CALL TO ORDER

The Human Resources Committee meeting was called to order by Chair Larry Raikowski at 04:00 PM

Human Resources Members Present: Vinnie Miresse, Larry Raikowski, Chris Doubek, Matt Jacowski, Steve Cieslewicz

Staff Attending: L. Belanger Tess, C Wojchik

Others Attending: N. Check (web), J. Pavelski, W. Hlavac (web), C. Wisinski (web), L. Roth, J. Jossie (web), M. Davis, M. Lukas

#### PUBLIC NOTICE

**Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.**

#### CORRESPONDENCE

1.
  - ERC's Frontline Supervisor - December 2023
  - The EAP Connection - December 2023

#### APPROVAL OF MINUTES

2. December 7, 2023

A motion was made by S. Cieslewicz, seconded by V. Miresse, to approve the minutes from December 7, 2023. Motion to approve carried by voice vote, with no negative votes.

#### REPORTS

3.
  - Vendor Invoice List - November 2023
  - Consumer Price Index - November 2023
  - Health Plan Financial Performance Analysis-Executive Overview - November 2023
  - Recruitment Update - December 29, 2023
  - Quarterly Reports
    - Employees Hired with Negotiated Wage and/or Vacation
    - Human Resources Department Budgets
      - Human Resources Department
      - Employee Benefits
      - Health Insurance
  - 2023 Equal Employment Opportunity (EEO) Utilization Report
  - Director's Report
    - QBE Return of Premium Experience Refund Determination (Stop Loss)

**DISCUSSION/POSSIBLE ACTION****4. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

Supervisor Miresse stated he received a grant to attend a DEI Conference being held at Mid-State Technical College on January 11 - 12, 2024. Supervisor Miresse requested to provide a report to the Human Resources Committee at the next meeting.

**5. Discussion and Possible Action re: Resolution Expressing Appreciation to Those Employees Who Retired from Portage County, or Who Passed Away While in the Employment of Portage County, in 2023**

A motion was made by M. Jacowski, seconded by C. Doubek to approve the resolution expressing appreciation to those employees who retired from Portage County, or who passed while in the employment of Portage County, in 2023. Motion to approve carried by voice vote, with no negative votes.

**6. Discussion re: Elected Officials Compensation for the 2024-2028 Term for County Clerk, Register of Deeds, and County Treasurer**

**NEXT MEETING DATE** Discuss meeting on Thursday, February 8, 2024 at 4:00 p.m. instead of Thursday, February 1, 2024.

Next meeting date was set for Thursday, February 8, 2024, at 4:00 p.m.

**ADJOURNMENT**

Motion by M. Jacowski, second S. Cieslewicz, all ayes to adjourn. Meeting was adjourned at 4:52 p.m.