



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, January 8, 2024

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 189 955 818, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Finance Committee meeting was called to order at 05:05 PM

Members Present: Jeanne Dodge, Larry Raikowski, Dave Ladick, Julie Morrow

Attending In-Person: Jeanne Dodge, Larry Raikowski, Dave Ladick, Julie Morrow

Attending Online: None

Members Excused: Scott Soik

Members Absent: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

No one registered to address the Committee on specific agenda items.

CORRESPONDENCE

1. Wisconsin Department of Revenue, *Wisconsin Economic Forecast, November 2023*

Director Jossie shared the newsletter.

APPROVAL OF MINUTES

2. December 11, 2023

A motion was made by Dave Ladick, seconded by Jeanne Dodge, to approve the minutes. Motion to approve the minutes carried by voice vote, with no negative votes.

REPORTS

3. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

4. Treasurer

Treasurer Przybelski provided an update on tax deed and delinquent properties.

5. Information Technology

Director Gollnick provided an update on information technology projects and audio/visual equipment improvements to conference rooms.

6. Purchasing

Director Schultz provided an update on a department retirement and a public thank you to Karen Kluck for her years of service.

7. Finance

Director Jossie provided an update on sales tax collections, new federal grant award for Safe Streets and Roads for All program,

interim audit fieldwork, program assessment process, notice of gift card approvals, assistance with staffing at health care center, and SLFRF program.

8. County Executive

Executive Pavelski provided an update on court security issues and future CIP projects; seeking input for department director evaluations; and onboarding policies review and update.

DISCUSSION/POSSIBLE ACTION

9. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

There were no requests for special meetings.

10. Discussion and Possible Action regarding Initial Resolution Authorizing Not to Exceed \$12,960,000 General Obligation Bonds or Promissory Notes for Health and Human Services Building Improvement Projects

A motion was made by Jeanne Dodge, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

11. Discussion and Possible Action regarding Initial Resolution Authorizing Not to Exceed \$3,620,000 General Obligation Promissory Notes for Highway Improvement Projects

A motion was made by Dave Ladick, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

12. Presentation - Regional Forensic Science Center
Chris Holman, Deputy Administrator for Marathon County

Presentation to the Committee by Chris Holman and Jessica Blahnik regarding the Marathon County regional forensic science center.

13. Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):

- Aging & Disability Resource Center – Connexus Cares grant application in the amount of \$10,000
- Aging & Disability Resource Center – Hunger and Poverty Prevention Partnership grant application in the amount of \$1,288

A motion was made by Julie Morrow, seconded by Dave Ladick, to approve the grant applications. Motion to approve carried by voice vote, with no negative votes.

14. Discussion and Possible Action regarding Resolution for Reauthorization of Worker's Compensation Self-Insurance Program

A motion was made by Jeanne Dodge, seconded by Dave Ladick, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

15. Discussion and Possible Action regarding Accounts Receivable Write-Offs

- Amounts less than \$20 (Notice only – previously authorized by Department Director)
- Amounts of \$20 - \$999 (Notice only – previously authorized by Finance Director)
- Amounts of \$1,000 - \$5,000
- Amounts over \$5,000

A motion was made by Julie Morrow, seconded by Jeanne Dodge, to approve the write-off amounts of \$1,000-\$5,000 and amounts over \$5,000. Motion to approve carried by voice vote, with no negative votes.

NEXT MEETING DATE

16. February 12, 2024

The next meeting date is February 12th at 4PM.

ADJOURNMENT

A motion was made by Dave Ladick, seconded by Jeanne Dodge, to adjourn. Motion carried by voice vote.
Meeting adjourned at 06:29 PM