



PORTAGE COUNTY

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING MINUTES

SPACE AND PROPERTIES COMMITTEE

Tuesday, January 2, 2024

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 245 497 283, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Space and Properties Committee meeting was called to order at 03:30 PM

Members Present: Jeanne Dodge, Dave Medin, Mike Splinter, Don Jankowski, Matt Jacowski, Mike Wiza all attending in person.

Others Attending: Todd Neuenfeldt, Al Haga, John Pavelski, Chris Schultz, David Hickethier, Dave Ladick, Sheriff Lukas, Larry Raikowski, Robin Falk, Ximena Christianson, Sara Raikowski, Judge Molepske, Commissioner Sheila Kessler, Maria Davis, Fire Marshal Terence Sinner, Marc Christianson, and one citizen attending in person.

Jennifer Jossie, William Hlavac, Laura Belanger Tess, Tim Reed, Corey Ladick, and 1 guest attending virtually.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE No Correspondence has been received at this time.

APPROVAL OF MINUTES

1. October 3, 2023 Space and Properties Meeting Minutes

A motion was made by Mike Splinter, seconded by Matt Jacowski, to Approve minutes as presented. Motion to Approve carried by voice vote, with no negative votes.

2. November 6, 2023 Joint Finance & Space and Properties Meeting Minutes

A motion was made by Jeanne Dodge, seconded by Mike Splinter, to Approve minutes as presented. Motion to Approve carried by voice vote, with no negative votes.

3. November 13, 2023 Space and Properties Meeting Minutes

A motion was made by Dave Medin, seconded by Mike Splinter, to Approve minutes as presented. Motion to Approve carried by voice vote, with no negative votes.

4. December 13, 2023 Space and Properties Meeting Minutes

A motion was made by Mike Splinter, seconded by Jeanne Dodge, to Approve minutes as presented. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

5. Vendor Invoice Lists Dated 9-30-23, 10-31-23, and 11-30-23

6. Director's Report

We have placed on order the air handlers needed at the Courthouse, the Highway, and the Health Care Center. They all have long leadtimes, but we will hopefully get those installed before the cooling season. The Pods at the Ruth Gilfry building have all been

emptied and we are waiting for the last of them to get picked up. The new Health Services Building location sign is on order and will be installed as soon as possible.

DISCUSSION/POSSIBLE ACTION

7. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

A motion was made by Dave Medin, seconded by Jeanne Dodge, to Approve special meeting expense report from 12-14-23 Court Security meeting attended by Chair Jankowski. Motion to Approve carried by voice vote, with no negative votes.

8. Discussion / Possible Action: Review of tax deed property that did not previously sell on Wisconsin Surplus Online Auction and approve setting a new minimum bid amount to re-list for sale on Wisconsin Surplus Online Auction.

1. 173-23-0821-14.04A at 3461 River Drive with an assessed value \$37,700.

A motion was made by Matt Jacowski, seconded by Dave Medin, to relist with Wisconsin On-Line Surplus Auction with a minimum bid of \$1000.00 and we also disclose it may be occupied. Motion to Approve carried by voice vote, with no negative votes.

9. Discussion/Possible Action: Closing the fire doors within the Courthouse between the City and County hallway.

A motion was made by Jeanne Dodge, seconded by Mike Splinter, to have staff evaluate the different options on the Fire doors and come back to the next meeting with some ideas.

The motion to Approve by the following vote:

6 Yes: Jeanne Dodge, Dave Medin, Mike Splinter, Don Jankowski, Matt Jacowski, Mayor Wiza

Motion to Approve carried by voice vote, with no negative votes.

10. Discussion/Possible Action: Relocation of Courtroom E within the Courthouse.

A motion was made by Matt Jacowski, seconded by Mike Splinter, to have staff to look into relocation of Courtroom E to a more secure area simultaneously with closing the fire doors.

The motion to Approve by the following vote:

5 Yes: Jeanne Dodge, Dave Medin, Mike Splinter, Don Jankowski, Matt Jacowski

Motion to Approve carried by voice vote, with no negative votes.

NEXT MEETING DATE February 6, 2024 at 3:30 p.m. in Annex Conference Room 1 and 2.

additional meeting added January 8, 2024 at 4:00 p.m. in Annex Conference Room 1 and 2.

ADJOURNMENT

A motion was made by Matt Jacowski, seconded by Dave Medin, to adjourn. Motion carried by voice vote.

Meeting adjourned at 04:24 PM