



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, December 4, 2023

4:30 PM

MEETING AGENDA

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 899 200 021, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek , Bev Laska, Suzanne Oehlke, Amber Garner

Attending In-Person: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek , Bev Laska, Suzanne Oehlke, Amber Garner

Attending Online:

Members Excused:

Members Absent:

Staff Attending: Kim Vagueiro, Director; Katie Gonzalez Martin, Office Supervisor; Craig Sankey, Children and Family Services Manager; Gary Garske, Public Health Manager; John Pavelski, County Executive

Others Attending:

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

PRESENTATIONS

1. Division of Public Health Q3 2023 Statistics

Gary Garske presented third quarter statistics for the Division of Public Health.

2. Division of Children and Family Services Q3 2023 Statistics

Craig Sankey presented third quarter statistics for the Division of Children and Family Services.

APPROVAL OF MINUTES

3. November 6, 2023 Meeting Minutes

A motion was made by Chris Doubek, seconded by Suzanne Oehlke, to Approve the minutes. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

4. Director's Report
 - Health and Human Services Staffing and Operations
 - Health Services Building Update

Director Vagueiro provided the Director's Report.

5. September and October 2023 Vendor Invoice Lists

September and October 2023 vendor invoices were presented.

DISCUSSION/POSSIBLE ACTION**6. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

REPORTS FROM BOARD APPOINTED COMMITTEES/ACTIVITIES**7. Reports from Board Appointed Committees/Activities**

Suzanne Oehlke provided report on Children's Community Service and Community Support Team meeting on November 11, 2023. Amber Garner provided report on Community Health Improvement Plan meeting on November 28, 2023.

8. Discussion and Possible Action re: Approval of Special Meeting Attendance Per Diem - Expense Reports

A motion was made by Dave Medin, seconded by Chris Doubek, to Approve the Special Meeting Per Diem - Expenses Reports for Suzanne Oehlke for Comprehensive Community Services (CCS) and Community Support Team (CST) meeting on 11/7/2023, Amber Garner or Community Health Improvement Plan (CHIP) meeting on 11/28/2023, and Bev Laska for Permanency Planning Committee on 11/15/2023. Motion to Approve carried by voice vote, with no negative votes.

9. May go into closed session pursuant to section 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which if discussed in public would be likely to have a substantial adverse effect upon the person's reputation.

A motion was made by Bev Laska, seconded by Bob Gifford, to go into closed session.
The motion to go into closed session was carried by the following vote:

9 Yes: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek , Bev Laska, Suzanne Oehlke, Amber Garner

0 No: None

0 Abstain: None

10. Return to open session (if necessary)

A motion was made by Chris Doubek, seconded by Bev Laska, to return to open session. Motion to return to open session carried by voice vote, with no negative votes.

NEXT MEETING DATE**11. December 18, 2023****ADJOURNMENT**

Meeting adjourned at 05:36 PM