



PORTAGE COUNTY

MEETING MINUTES

COMMISSION ON AGING/AGING AND DISABILITY RESOURCE CENTER BOARD

ADRC AT LINCOLN CENTER
MULTI-PURPOSE ROOM OR VIA
REMOTE CONNECTION
1519 WATER STREET
STEVENS POINT, WI 54481

Thursday, December 7, 2023

4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 510 001 016, then press#

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

Meeting called to order by Chair Jone-Ferk at 4:00 p.m.

PUBLIC NOTICE

Present: Eleanor Brush, Bernie Coulthurst, Bob Gifford, Ann Hubbard, Catherine Jones Ferk, Lynne Kissner, Bob Larson, Judy Ordens, Mike Splinter

Attending Virtually: Steve Fritz

Staff Present: Directory Cindy Piotrowski, Assistant Director Maureen Miller, Senior Center Manager Kate Giblin, RSVP Manager Lindy Vruwink, Finance Manager Peggy Konkol, Administrative Assistant Heather Wynne

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

No correspondence received.

APPROVAL OF MINUTES

1. November 2, 2023 Meeting Minutes

Motion to approve made by Coulthurst, seconded by Hubbard.

Ordens was not listed as excused.

Ordens & Kissner moved to amend minutes to reflect change.

Motion passed to approve minutes with amendment by voice vote with no further discussion or negative votes.

REPORTS

2. Update on Cancer Forum & Peer Support Group

Coulthurst shared information on the newest group and efforts to spread the word in the community.

3. Vendor Report October 2023

Nothing out of the ordinary to report.

4. Budget Review

Nothing out of the ordinary. Year-end process is beginning soon.

5. Resource Center Reports

1. EBS July-September 2023
2. LTC Enrollment October 2023

Nothing out of the ordinary to report.
Today is the last day of open enrollment.

6. Nutrition Update - Home Delivered Meals

The Nutrition Manager shared the **HOM** packet explaining the new inquiry being done to ensure **HOM** is the best option. Trying to be fiscally responsible.

7. Caregiver Support Update

Adult Day Center shows number down in November due to 2 days observed as holiday for Thanksgiving. Average daily census dropping a bit: 26 enrolled & 2 start next week.

MCO rates increasing from \$10.16 to \$18 per hour for 1:4 ratio. Retroactive back to September.

Numbers for Caregiver Resource event during National Caregiver month were up by 12%.

Dementia Care Specialist has been marketing program and agency. Most recent presentation at UWSP class of Introduction to Health & Wellness careers.

Shared program information with 248 individuals this month.

8. Advocacy Update

Concerns that MIPPA funding was left out of federal budget. These dollars pay for seasonal Med D employee.

9. Directors Report

Attended Nutrition pop-up event in Rosholt. The seniors told Piotrowski how much they enjoyed these lunches.
In 2024 we will revisit our budget prioritizations.

DISCUSSION/POSSIBLE ACTION

10. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

Chair attended ADRC All Staff training in November.

11. ADRC Funding Change - Discussion Only

The state is implementing a new funding formula. Originally told a \$57,800 reduction in 2026-2027. A couple of weeks later, it went to more than \$106,000 beginning in 2028. We have a meeting scheduled with the state to discuss.

12. Participant Code of Conduct Policy

13. Grievance Policy

Recently, a participant felt they were not treated fairly with a 3-month suspension from Lincoln Center. Was offered the opportunity to file a complaint that would come to the Board for review. Nothing was received by the date required to be included on the agenda. During the process, current policy was reviewed, and complaint filing refers to not receiving long term care, so it does not fit this situation at all. Motion that Agency Director and staff review the policy and code of conduct and bring suggested updates to board for approval made by Splinter, seconded by Larson. Motion passed by voice vote with no further discussion or negative votes.

14. HPPP Grant Application

Grant application reviewed for help paying for labels on HOM.

Motion to apply for grant made by Brush, seconded by Ordens. Motion passed by voice vote with no further discussion or negative votes.

NEXT MEETING DATE

15. January 4, 2024 at 4 p.m.

ADJOURNMENT

Motion to adjourn made by Splinter, seconded by Kissner. Motion passed by voice vote with no further discussion or negative votes.