



PORTAGE COUNTY

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING MINUTES

SPACE AND PROPERTIES COMMITTEE

Tuesday, October 3, 2023

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 257 839 001, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Space and Properties Committee meeting was called to order at 03:30 PM

Members Present: Jeanne Dodge, Dave Medin, Mike Splinter, Don Jankowski, Matt Jacowski; all attending in person.

Members Absent: Mike Wiza

Others Attending: Todd Neuenfeldt, Chris Schultz, John Pavelski, Tim Reed, Ryan Kernosky, Robin Falk, Jennifer Jossie were in person. Virtually by attended Cindy Wisinski, and Bill Hlavac.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE There is no correspondence at this time.

APPROVAL OF MINUTES

A motion was made by Jeanne Dodge, seconded by Mike Splinter, to approve minutes as presented. Motion to Approve carried by voice vote, with no negative votes.

1. September 5, 2023 Space and Properties Minutes

REPORTS

2. Vendor Invoice Dated List 8-31-23

There was a question about the Elevator Inspection charges; Supervisor Dodge asked if that was all the elevators and why that did not seem like a large amount of money. The inspections are \$80.00 per car and not all of them came up for inspection at one time.

Director Neuenfeldt explained it is not the inspections that are a lot of money; it is the service and the testing that is expensive.

3. Director's Report

Currently we have one custodial position open and are reviewing applications with hopes to interview next week. We are evaluating rental space to relocate the employees displaced from the flood. We are working with vendors to provide Access control, a new entry door and additional sinks in the clinic area in the rented building. It has been discovered that the Ruth Gilfry building does not have tempered glass windows or doors. We will be working with the City of Stevens Point Inspection Department to be sure we are code compliant. A resolution will be coming to Space and Properties and Finance on October 23rd and the full County Board on November 1st.

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings

- Special meeting attendance reports

5. Discussion / Possible Action: Review of tax deed property that did not previously sell on Wisconsin Surplus Online Auction and approve setting a new minimum bid amount to re-list for sale on Wisconsin Surplus Online Auction. 1. Parcel 018220706-03.01; Town of Grant; assessed value of \$18,300; previous minimum bid of \$9,150.

A motion was made by Matt Jacowski, seconded by Mike Splinter, to set the minimum bid at \$100.00. It is a land-locked parcel, it will sell for what it is worth to the neighbors. Motion to Approve carried by voice vote, with no negative votes.

6. Discussion / Possible Action: Review of tax deed property that did not previously sell on Wisconsin Surplus Online Auction and approve setting a new minimum bid amount to re-list for sale on Wisconsin Surplus Online Auction. 1. Parcel 173230821-14.04A; 3461 River Drive, Plover; assessed value of \$60,200; previous minimum bid of \$1,000

A motion was made by Matt Jacowski, seconded by Dave Medin that this is one of the parcels that was occupied and we need to refer to Corporation Counsel to evict the individual and put it back up for sale with the minimum bid of \$1000.00 when that is completed. Motion to Approve carried by voice vote, with no negative votes.

7. Discussion/Possible Action: Update on Facilities Master Planning

No Action Taken. Discussion occurred with County Executive Pavelski reviewing the presentation that will be given at County Board today.

NEXT MEETING DATE Tuesday, November 7, 2023 at 3:30 in Annex Conference Room 1 and 2.

An additional meeting has been added for October 23 at 3:30.

ADJOURNMENT

A motion was made by Jeanne Dodge, seconded by Mike Splinter, to adjourn. Motion carried by voice vote.
Meeting adjourned at 04:22 PM